

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

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Minutes of the Ordinary Meeting of the Council

held on Wednesday 10h July 2024

Present: Mr Gerry Cox, Mr Rob Goodliffe (Chairman), Mr Bill Goreham, Mr Stephen Green, and Mr Alan Witham; in attendance Cllr J Toye (NNDC)

1. In the chair Mr R Goodliffe welcomed all present; apologies were accepted from Mr Glen Carr and Mr Richard Reeve.
2. Declarations of interest - none
3. The Council approved the minutes of the Annual Meeting of the Parish Council on May 8th 2024, proposer AW, all in favour.
4. Matters arising
 - 4.1 Highways matters - the Clerk had reminded NCC that the Eagle Road verge cutting was not being done as agreed; (see also item 8.2)
 - 4.2 Paths – the Council awaits the project management involvement and Cllr JT was asked to establish if NNDC would lead the project.
 - 4.3 Bus shelter bike rack – the quote was expected imminently.
5. Planning
 - 5.1 Flint Cottage, Calthorpe Rd, demolish extension, build new extension (24/0832) – application approved
6. Finance
 - 6.1 Report – the Clerk advised that the AGAR submission had been acknowledged; he had written to the bank to enquire over better interest return on the council's balances, and suggested a lower current account working balance might improve the interest returns; pending the bank's advice, the Clerk was asked to implement this. Actual costs were needed to assess any grant funding possibilities, but the NCC would be operating the parish partnership scheme again this year (closing date 6/12/24). The quarterly HMRC paye payment was due,
 - 6.2 The Council approved en bloc the following payments due, proposer SG, all in favour:

- E.ON, electricity	£68.56	(cheque 0739) *
- K Richardson, grass (Oct-May) [2]	£425.00	(0740)
- HMRC, paye	£253.60	letter
- Clerk's salary [May, Jun]	£364.10, £364.10	SO's

The cheques were signed (* signed outside the meeting).

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10/07/24

page 2

7. Play Area

7.1 Health and Safety report/bin emptying – no report; the absence of bin emptying had been reported to NNDC and Cllr JT undertook to follow this up. The contractor quotes for the play area were imminent and the Clerk was asked to implement the removal/repairs asap.

8. Council administration

8.1 To consider any changes needed to improve Council's communication with parishioners – the Council considered the implications of relaying Council meetings 'live'. The costs were considered and those factors and the possible unreliability as well as low take-up meant the Council were minded not to proceed at this time. Other areas were discussed including support for village groups to improve recycling. The parish website was reviewed and the Clerk was asked to request the inclusion of GCo as an administrator, working on non-parish council areas.

8.2 To address any outstanding issues with the Principal Authorities – the Council considered the recent verge cutting program in the village and asked the Clerk to request the parish verge cutting regime/schedule. Concerns had focussed on Eagle Road and The Street., as well as the discovery that previous requests to NCC had been resolved by a member of the parish undertaking the necessary rectification. The Clerk was asked to investigate the possibility of the pc grounds contractor undertaking regular cuts on the 'priority' visibility on Eagle Road.

9. Reports

9.1 Members' Reports –

SG raised the issue of need for a telecoms mast, now that there was no current application.

WG presented his report on his attendance at SNAP on 6/6; speeding on rural roads was raised. A new SAM sign location in Calthorpe had been identified.

9.2 Clerk's Report – the Clerk had received a note of thanks for arranging a visible 30 mph sign in Calthorpe. He advised that the next meeting is scheduled for Wednesday 11th September 2024.

With no other business the meeting closed at 20.30. .

Signed Chairman September..... 2024