

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: erpwalpc@btinternet.com

Minutes of the Ordinary Meeting of the Council

held on Wednesday 12th March 2025

Present: Mr Glen Carr, Mr Gerry Cox, Mr Rob Goodliffe (Chairman), Mr Bill Goreham, Mr Stephen Green, Mr Richard Reeve and Mr Alan Witham;

1. In the chair Mr R Goodliffe welcomed all present.
2. Declarations of interest – AW and WG as members of the MUGA group (item 6.2)
3. The Council approved the minutes of the Ordinary Meeting of the Parish Council on January 8th 2025, proposer WG, all in favour. The minutes were signed
4. Matters arising
 - 4.1 Highways matters – milestone – the Clerk had approached the County Councillor and he read the NCC response. He was asked to repeat the Council's request that the contractor should arrange rectification as in the past instances of damage.
 - 4.2 Paths – the Moorgate path bridge had been repaired and further path works had been undertaken (board walk) and completed.
5. Planning - no business
6. Finance
 - 6.1 Report – Clerk reported that the alternative banking option could not proceed as the investment would be too small. The Football Club contribution [£165] had been received. The bin collections refund from NNDC had not yet been received, so the Clerk would follow this up again. The Lottery funding application for the new footpath had been successful and funds of £19,700 were now in the bank. Further to the last item the Council would be required to make full submissions this year to the External Auditor, incurring their fees. A payment to HMRC for paye would be due in April.
 - 6.2 To consider revising the contribution from the MUGA group – the Council reviewed the necessity for the contribution and decided that in future this would be confined to the electricity costs only, proposer GCa, all agreed.

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6.3 The Council approved en bloc the following payments due, proposer SG, all in favour:

- Erpingham Village Hall grant	£400.00	(cheque 0755)
- Erpingham PCC grant	£250.00	(0756)
- Friends of Calthorpe Churchyard grant	£250.00	(0757)
- KIT grant	£100.00	(0758)
- Clerk's expenses (Sep-Feb)	£211.50	(0759)
- Norfolk PTS subscription	£139.70	(0760)
- Norfolk ALC subscription	£199.50	(0761)
- E.On, electricity	£65.87	(0762)
- HMRC – paye 4 th quarter	£264.20	letter
- Clerk's pay [Jan, Feb, Mar]	£378.19, £377.99, £378.19	SO's

The cheques and letters to the bank were signed.

7. Play Area

7.1 Health and Safety – GCa reported that there was minor damage to the picket fence which would be checked.

7.2 Rectification work – no quotations had been received by the Clerk – the Council asked the Clerk to endeavour to find an alternative contractor.

8. Reports

8.1 Clerk's Report – the Clerk advised that NNDC were arranging a series of 'planning related' training during 2025 so any members interested should contact the Clerk. The Annual Parish Meeting had been set for Wednesday April 9th 2025 at 7.30 pm in the Village Hall, with refreshments from 7.00 pm. the Clerk would send a reminder from the Chairman to the distribution list. The next meeting of the Parish Council will be the Annual Meeting of the Council on Wednesday 14th May at 7.30 pm in the Village Hall. He gave his holiday dates.

8.2 Members' Reports -

WG reported on the SAM sign, the defibrillator and the SNAP meeting he would attend.

SG raised the updating of the website, about which GCo gave reassurance.

RG gave an update on the 'spec' and quote process for the new path, which would be on the next agenda.

With no other business the meeting closed at 20.30. .

Signed Chairman May..... 2025