

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
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Minutes of the Ordinary Meeting of the Council held on Wednesday 8th January 2014 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr R Daniels, Mr B Foord, Mr R Goodliffe, Mr N Smith (Chairman), Mr P Watson, Mr A Witham; and 7 members of the public.

1. The Chairman welcomed all those present; apologies were received from G Gladden (MUGA).
2. Declarations of interest – AW as member of the MUGA group; NS for item 6.2 (refund of payment to RCC)
3. The minutes of the Ordinary Meeting of the Council held on Wednesday 13th November 2013 were approved, subject to a minor addition under Members' Reports, proposer DC, all in favour, and signed.
4. Matters arising
 - 4.1 NCC - Highways matters – the Clerk relayed the advice from NNC about the removal of a tree trunk from the roadside on the Erpingham/Calthorpe boundary; a highway inspection visit is due shortly. He confirmed that he had been in touch with the police regarding the theft of the grit bin on the A140. He was asked to arrange the purchase of a replacement, for delivery to AW; and to ask NCC if siting could be nearer to the A140 carriageway, which might improve security.
 - 4.2 Village sign (Calthorpe) – RG advised that a meeting was to be arranged in Calthorpe.
 - 4.3 Footpaths – nil further
 - 4.4 Community Speedcheck scheme – Calthorpe names were identified which the Clerk would add to those in Ingworth to establish a volunteer team.
 - 4.5 MUGA – the line marking is not expected until the Spring as their installation is weather-dependent. An Agreement for the Village Hall Committee was presented to the meeting. The trees for planting to comply with the planning condition were expected imminently.

The Chairman adjourned the meeting to hear from members of the public. Helen Burrell talked about possible activities to be associated with the 600th anniversary of the Battle of Agincourt, including a mediaeval banquet, an archaeological dig, school involvement, a Henry V play, a re-enactment society event and a display at St Mary's church. There were two main objectives – whole village involvement and restoration of the St Mary's, a Grade 1 Listed building. She sought involvement from the Parish Council, currently given by AW. The Chairman thanked HB for her briefing and with no other public comments the meeting resumed.

5. Planning

- 5.1 Calthorpe Farms, change of use – agricultural to office (13/1074) – permitted.
- 5.2 Side extension at Fairview, The Street (13/1243) – development permitted.
- 5.3 Other planning matters – the Chairman indicated that a planning application had been submitted for the Erpingham Arms PH, which the Council would await.

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page 2

6. Finance

6.1 Financial report – the Clerk had received the contributions from both the Football Club and the Village Hall towards the grass cutting. The Council had been registered with Information Commissioner for another year. The Clerk had established that the electricity bills for the MUGA are being over estimated by 50%. He would advise the MUGA team of the payments made to date.

The Chairman withdrew from the Chair and RG chaired the first part of item 6.2

6.2 Requests for grants –the Clerk had received a request from the Chairman to support the new fuel scheme, by reimbursing him the £20 membership fee to the RCC; the Council agreed.

NS resumed the Chair.

The Clerk read a letter from the Erpingham PCC regarding high churchyard maintenance costs and the Council agreed to make a grant of £250.

6.3 The following payments due were approved en bloc, proposer RG, with all in favour:

- E.ON, muga electricity Nov	£150.04	(cheque 0410) *
- Information Commissioner, annual renewal	£35.00	(0411)
- E.ON, muga electricity Dec	£166.68	(0412)
- SLCC, Clerk's membership (25%)	£29.00	(0413)
- N Smith, RCC fuel scheme fee	£20.00	(0414)
- Erpingham PCC	£250.00	(0415)

The cheques were signed (* signed outside the meeting).

7. To review the Parish Council website and its development – PW had prepared a report and indicated that he was envisaging a more inviting 'front page' and including more links to such as the Village Hall and the Church. These would appear as soon as they were prepared.

8. Clerk's and Members' Reports

8.1 Clerk's report – the Clerk advised the dates for scheduled meetings during the year:

March 12th 2014

- May 14th 2014

- July 9th 2014

September 10th 2014

- November 12th 2014

8.2 Members' reports –

NS advised that the village fuel scheme had 35 members and he expected it to be extended to another six villages.

RG, reporting from the December Village hall Committee meeting sought a permanent Trustee from the Council; he wished to formalise the site grounds maintenance so the Clerk would arrange for a site meeting with Norse, involving DC.

NS thanked AW for his work on the path to the children's play area.

The meeting closed at 20.45.

SignedChairman

Date..... March 2014