

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Wednesday 9th January 2013 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr R Goodliffe, Mr N Smith (Chairman), Mr A Witham
and one member of the public.

1. The Chairman welcomed those present with apologies for absence being received from Mr R Daniels, Mr B Foord and Ms G Thorne.

2. Declarations of interest – DC re item 6.4 (payment)

3. The minutes of the Ordinary Meeting of the Council held on November 14th 2012 were approved, proposer DC, all in favour, and signed.

4. Matters arising

4.1 NCC - Highways matters – the Clerk read the reply from NCC about direction signs.

4.2 Village sign – Calthorpe – RG advised that the sign was in progress.

4.3 Footpaths - nil further

4.4 Parish council website – this was in construction and available to view; meetings, agendas and minutes are available and accounting information will follow. The Clerk recommended that users ‘Google’ it, then save the address until domain name(s) have been acquired. Members would talk to local businesses about a link/sponsorship for £10 pa. The Clerk would liaise with KIT.

4.5 Localism Act – DPI forms – The Clerk confirmed that he held the necessary DPI forms.

5. Planning

5.1 C Ching, extension at 25 Lowlands, Calthorpe (12/1095) – development permitted.

5.2 Mr Mrs A Knight, extension at 19 Jubilee Close, Erpingham (12/1152) – development permitted.

5.3 Mr Mrs Attew, shower block & 5 pitches, Little Haven Caravan Park (12/1282) – the Council had no objection. The Clerk had circulated a parishioner’s letter of concern, and members discussed the links to Thwaite common.

5.4 Other planning matters - developments proposed at the Village Hall – the Chairman outlined the scheme and the Council after discussing various options heard about the recent award to the MUGA project; accordingly it was felt that the MUGA would change the environment in which new building was envisaged so the Council determined to keep a watching brief at this stage.

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6. Finance

6.1 Financial report – the Clerk advised that the Football Club had paid over the 50% contribution to the second grass cutting charge, which he had banked. He had received a £500 cheque from the Jarrold Trust for the MUGA project which the Council asked him to bank.

6.2 Revision of the 2013-14 precept to receive an equivalent NNDC grant award – the Clerk had circulated documents setting out the reason for this item and the Council heard a further explanation. In the circumstances the Council decided to revise the precept demand for 2013-2014 to £6136, proposer RG, all in favour. Band D Council tax payers would pay £2.27 less at £27.05.

6.3 To consider grants to outside bodies; following a proposal by RG, all in favour, the Council decided to award £75 to the N Walsham CAB, in recognition of the work done for our parishioners.

6.4 The following payments due were approved en bloc proposer AW, all in favour:

- Information Commissioner, annual renewal	£35.00	(cheque 0347)
- SLCC, 25% annual subscription	£45.25	(0348)
- N Smith, village presentation	£14.99	(0349)
- N Walsham CAB, donation	£75.00	(0350)

The cheques were signed.

7. Clerk's and Members' Reports

7.1 Clerk's report – the Clerk passed over to the Chairman the computer records of the Council for 2011 and 2012; the Clerk confirmed the dates of the 2013 meetings:

March 13th 2013 **May 8th 2013** (Annual Meeting of the Council)

- the Clerk would endeavour to dovetail the Annual Parish Meeting with AGM of the Village Hall Committee-

July 10th 2013

September 11th 2013

November 13th 2013

7.2 Members' reports –

NS advised that the installation of a defibrillator at the Erpingham Arms was in hand.

NS had planted tulip bulbs around the new village sign.

There being no further business the meeting closed at 20.45

Signed

Chairman

Date..... March 2013