

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Wednesday 11th July 2012 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr B Foord, N Smith (Chairman), M/s G Thorne, Mr A Witham.

1. The Chairman welcomed those present with apologies for absence being received from Mr R Daniels and Mr R Goodliffe.

2. Declarations of interest – DC re item 6.2 (payments).

3. The minutes of the Annual Meeting of the Council held on Wednesday 9th May 2012 were approved, proposer DC, all in favour, and signed.

4. Matters arising

4.1 NCC - Highways matters; the HGV sign has been installed and pothole works have been completed as requested; further information is awaited from NCC on parking at Alby f/station. The Clerk had reported the altered 30 mph sign on Eagle Road and this had been rectified.

4.2 Village signs - the Erpingham sign is now installed and the Chairman reported on the very positive feedback. The Calthorpe sign is in progress and the Calthorpe PCC had given their approval of a potential location. The Clerk would acknowledge Fr B Faulkner's letter and place this as an item for a decision at the September meeting. The Clerk had requested a roadside furniture permission form if this is required.

4.3 Footpaths - paths that have deteriorated from spring growth were reviewed and AW agreed to try to get the path to Alby f/station cleared.

4.4 Parish Council website – the Clerk had contacted the Calthorpe resident who had offered to run the site and discussions are ongoing.

4.5 Annual Report – this had been prepared and distributed to all households with thanks to the Keeping-in-Touch distributors.

5. Planning

5.1 Mrs A Argent, s/storey extension at Tizzit, 4 School Road (2012/0558) – the Council had no objection.

5.2 B Mackintosh, entrance extension at Erpingham Lodge (2012/0583) – the Council had no objection and Consent has been given.

5.3 Mrs L Warner, sun lounge at Ash House Barn, School Road (2012/0624) – the Council had no objection.

5.4 T Mermagen, wind turbine height amended application(2012/0595) – the Council had no objection but the application has been withdrawn.

5.6 N Palmer, extension/porch, 16 The Street, Calthorpe (2012/0636) - the Council had no objection.

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page 2

6. Finance

6.1 Finance report - the Clerk advised that the Internal Audit had been completed and that the Annual Return had been submitted to Mazars. He had banked £250 received from the Fitzmaurice Trust for use on the MUGA project.

6.2 The following payments due were approved, proposer AW, all in favour:

- NNDC, annual report printing	£33.60	(cheque 0334)*
- NNDC, dog bin collections	£113.88	(0335)*
- NORSE, grounds maintenance	£332.57	(0336)
- K Benford, internal audit	£25.00	(0337)
- D Clayton, village sign materials	£471.51	(0338)
- J and S Agencies, sign work	£198.00	(0339)

The cheques were signed. (* signed outside the meeting)

7. Localism Act 2011 - new Code of Conduct; a draft had been circulated to members being the code adopted by NNDC. The Council agreed to adopt this format and all members present signed the Code. The Clerk distributed 'Members' Interests' forms provided by NNDC to those present which were required to be completed by members and returned to NNDC. The Clerk would see RG and RD to obtain their signature to the new Code of Conduct and then provide a copy to all members. He would pass the 'interests' forms to RG and RD.

8. Clerk's and Members' Reports

8.1 Clerk's report – nil further.

8.2 Members' reports -

NS reported on the successful series of events during the Diamond Jubilee all of which had covered their costs and raised money for the Village hall and the WI.

NS alerted the Council to the need for a marquee for the Ingworth Trosh on 9.9.12 to promote village organisations.

AW was concerned that the Village Hall and the field surrounds have become very overgrown. For the Council the Clerk would contact NCC about better cutting of the playing field corners and the new car park area.

AW expressed his concern that the County councillor does not seem to have contact with the village or meetings.

BF raised the issue of visibility due to parking at the junction of the The Street/Eagle Road.

BF asked about the accessibility of the 'phone box. The Clerk would alert BT.

The meeting closed at 21.10

Signed

Chairman

Date September 2012