

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Wednesday 12th September 2012 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr R Daniels, Mr B Foord, Mr R Goodliffe (Chairman),
Ms G Thorne, Mr A Witham and one member of the public.

1. In the absence of the Chairman R Goodliffe took the chair and welcomed those present with apologies for absence being received from Mr N Smith.

2. Declarations of interest – DC re item 6.2 - payment.

3. The minutes of the Ordinary Meeting of the Council held on Wednesday 11th July 2012 were approved, proposer DC, all in favour, and signed.

4. Matters arising

4.1 NCC - Highways matters – nil further

4.2 Village sign – Calthorpe; RG advised that this was progressing with the proposed site now agreed; the Clerk would obtain the highways permission paperwork. Fr B Faulkner had confirmed support from the PCC for a sign and seat to be placed near the Church in Calthorpe, which RG undertook to see if a temporary one can be provided by NNDC.

4.3 Footpaths - the Clerk had circulated the recent policy document from NCC.

4.4 Parish Council website – the Clerk asked for clarification as to the authority for this and it was agreed that he, RG and GT would meet with Philip Watson to develop a strategy.

4.5 New Code of Conduct– the Clerk had circulated a copy to each member.

The Chairman adjourned the meeting for brief discussion over the role of principal authority members when attending a parish council meeting; the consensus was that these were good opportunities for two-way contact between councils.

5. Planning

5.1 Mrs A Argent, s/storey extension at Tizzit, 4 School Road (2012/0558) - development permitted.

6. Finance

6.1 Financial report – the External Audit had been completed without comments for the Council to consider. The Notice of Completion had been posted. The Clerk advised that the Village Hall has made their usual contribution to grass cutting and dog bin emptying; however the Council had now received a rebate (£23.09) from NNDC in respect of the latter and a small refund is due to the Village Hall. The Clerk had supplied financial information to the MUGA group to allow them to pursue a grant application. There had been an error on the cheque to NORSE in July requiring a further £10 payment.

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12.09.12

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6.2 The following payments due were approved, all in favour:

- Clerk's expenses (Mar-Aug)	£258.21	(cheque 0340)
- Erpingham Village Hall, refund	£9.62	(0341)
- Mazars, audit fee	£162.00	(0342)
- D Clayton, sign materials	£152.73	(0343)
- NORSE, underpayment	£10.00	(0344)

The cheques were signed.

7. Clerk's and Members' Reports

7.1 Clerk's report - the Clerk advised his holiday dates; NNDC had created a Coastal Issues Forum and invited parish to send representatives.

7.2 Members' reports –

BF asked the Clerk to alert NCC to the path opposite the Erpingham Arms becoming restricted again.

GT brought signs from the Ingworth Trosh and also two fine montages of the unveiling of the Erpingham sign and the Jubilee day, which RG would present to the Village Hall cttee.

AW advised the Council that the MUGA group were organising a 5 km run/walk on 23.09.12.

RG expressed his thanks to AW and other organisers of the successful Ingworth Trosh.

RG asked for an update on the MUGA project for the next Village Hall cttee. meeting.

RG advised that the Village hall plans for an extension were progressing, and that there would be a play 'Let's Misbehave' on 12.10.12.

RG suggested that village projects review current funding opportunities given new NCC schemes are being announced.

There being no further business the meeting closed at 20.35

Signed

Chairman

Date November 2012