

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Wednesday 13th November 2013 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr R Goodliffe, Mr N Smith (Chairman), Mr P Watson, Mr A Witham;
in attendance G Gladden (MUGA), Cllr J Timewell (NCC), Sheila Oxtoby and Tom
Fitzpatrick (NNDC) and 1 member of the public.

1. The Chairman welcoming all present received apologies from Mr R Daniels and Mr B Foord.
2. Declarations of interest – AW as member of the MUGA group.
3. The minutes of the Ordinary Meeting of the Council held on Wednesday 11th September 2013 were approved, proposer DC, all in favour, and signed.

4. Matters arising

4.1 NCC - Highways matters – nil further to report on items in hand; but NNC had asked for the landowner name near the Calthorpe boundary in respect of the tree trunk beside the carriageway. The Council heard that a ‘loose fill’ solution was use for potholes.

4.2 Village sign – Calthorpe – RG advised that the design was in progress and DC was progressing the purchase of the post.

4.3 Footpaths – nil further

4.4 Community Speedcheck – the Council identified volunteers and pass these names to the police with other volunteers from Ingworth, and would advertise for more interest.

5. Planning

5.1 Mr Chambers, conservatory to orangery at Corner Cottage, Chapel Road (13/1039) – development permitted.

5.2 Miss K Alston, illuminated sign at Alby Crafts (13/1091) – the Council has no objection, but commented that this was yet one more sign.

5.3 Mr Mrs S Hawkey, demolition/rebuild at 5 Aldborough Road (13/1096) - the Council has no objection and development permitted.

5.4 Calthorpe Farms, change of use – agricultural to office (13/1074) – on circulation.

5.5 Side extension at Fairview, The Street (13/1243) - the Council has no objection, with comment.

6. Finance

6.1 Finance report – The Clerk advised that the second half precept had been received. Jemco had paid the first year’s support for the MUGA. The VAT paid in the second quarter had been claimed and received. NNDC had advised that the grant paid this year to support the precept would be repeated in 2014-15 but cut by 16%.

- 6.2 The budgets for 2013-14 and first draft 2014-15 had been circulated to members and following discussion were accepted, proposer DC, all in favour. In addition the Clerk set out the MUGA costs, both for construction and its ongoing operation.

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6.3 The Council agreed to set the parish precept for 2014-15 at £6418, proposer DC, all in favour. The demand was signed.

6.4 The following payments due were approved en bloc, with all in favour:

- Safe and Sound, MUGA Stage 3	£25,874.40	(cheque 0401) *
- Broker Network, insurance premium	£308.45	(0402) *
- Jemco, car park signs	£110.10	(0403) *
- G J Craske, sign installation	£60.00	(0404) *
- Safe and Sound, MUGA Stage 5 (pt)	£5994.00	(0405) *
- Clerk's time (muga)	£108.15	(0406)
- NNDC, printing muga leaflet	£30.00	(0407)
- NORSE, grass cutting	£339.22	(0408)
- E.ON, muga electricity	£66.03	(0409)

The cheques were signed (* signed outside the meeting).

7. Multi-Use-Games-Area (MUGA) - update and completion advice. The Council heard that completion of the surface would have to wait for better weather, which may mean waiting into next year. Any snags were being addressed by Safe and Sound. The Chairman thanked all those involved with the project, commenting on the smooth running of the construction phase. Regular use is being made of the new facility. The risk assessment, needed for insurance is now on the website and RG reminded the MUGA Group that weekly inspections would need to be made with a record kept.

8. The Chairman welcomed Sheila Oxtoby and Tom Fitzpatrick from NNDC. TF outlined their reasons for attending parish council meetings and gave feedback on the district's bottle bank policy and the current policy on land use within the district. There were no plans to develop NNDC sites in the parish, but any request from the parish would be encouraged then evaluated. SO commented that the district needed to review its land stock to ensure its economic use. On a discussion over Business Rates the Council heard that the Bowls Club are zero-rated currently, although this could change. The parish precept grant was discussed and the Council expressed their concern that the way it was introduced led quite reasonably to parishioners believing the Parish Council had increased the precept when, in fact, it had remained unchanged. Government advice had arrived very late giving the district only a short time to implement the grants which were expected to diminish. The Chairman thanked the NNDC visitors for a frank discussion and for taking the time to come to the meeting.

9. Clerk's and Members' Reports

9.1 Clerk's report - nil further

9.2 Members' reports – the Chairman referred to the Letter of Intent about the MUGA to the Village Hall Committee. He offered to redraft it and circulate it so it could be presented to the next Village hall Committee meeting.

RG advised that he had arranged for young trees to be supplied for the car park area.

The Chairman explained that the RCC had sponsored a fuel-buying group and urged the Council to support its introduction by offering to pay the registration fee of £20.

PW circulated a report on the Council's website which will be an agenda item at the next meeting.

The meeting closed at 21.45

Signed

Chairman

Date..... January 2014