

# ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH  
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

## Minutes of the Ordinary Meeting of the Council held on Wednesday 14th March 2012 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr R Daniels, Mr B Foord, Mr R Goodliffe (Chairman),  
Mr A Witham and 2 parishioners.

1. With apologies being received from G Thorne, N Smith, Cllr D Clarke (NCC) and Cllr S Arnold (NNDC), Rob Goodliffe took the Chair and welcomed those present.

2. Declarations of interest – none.

3. The minutes of the Ordinary Meeting of the Council held on January 11th 2012 were approved, proposer RD, all in favour, and signed.

#### 4. Matters arising

4.1 NCC - Highways matters; the Clerk had been advised that the HGV sign for Blacksmiths Lane had been re-ordered. The Clerk was asked to advise NCC that recent works by Anglian Water at Thwaite common had further damaged the corner which is unsuitable for long vehicles.

4.2 Village signs; DC advised that he was progressing the construction of the sign and following a site visit NCC had asked the Council to liaise with EDF as there is a high voltage cable in the vicinity. An opening notice and structure permission would also need to be completed. The Clerk was asked to progress these. RG advise that the proposed design for Calthorpe awaits the agreement of the working group.

4.3 Footpaths – GT had advised the Clerk that she would be arranging a parish walk to assist with the monitoring of the footpaths.

#### 5. Planning

5.1 A Francis, extensions at Laurel Cottage, School Road (2012/0197) – the Council had no objection.

#### 6. Finance

6.1 Finance report; the Clerk had received and banked a grass-cutting contribution from the Football Club. He had received a £1000 award from the Brig D V Phelps Charitable settlement following an application on behalf of the MUGA project. The Council asked the Clerk to acknowledge the award, bank the monies and earmark the £1000 for the MUGA project. He read a response from the insurance broker regarding insurance liability and cover during the proposed Diamond Jubilee Open gardens event.

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6.2 The following payments due were approved, proposer RD, all in favour:

- North Walsham CAB, donation	£75.00	(cheque 0325)
- Clerk's expenses (Sept-Feb)	£145.75	(0326)

The cheques were signed.

## 7. Parish Council business

7.1 To readopt the Standing Orders of Erpingham with Calthorpe Parish Council – these had been circulated and were readopted nemcon.

7.2 To consider the creation of a website for the Parish Council – the Clerk outlined the work involved and the likely costs. The Council were keen to have a website and asked the Clerk identify the web domain name issues and costs while members would seek to see if anyone in the village would like to be the administrator to save on running costs..

7.3 To consider any awards resulting from the consultation on the Section 106 award – comment from the Annual Parish Meeting was reviewed and the four areas of application considered. The Council were agreed that Carpet Bowls group be advised that the £1060 bill for the new carpets would be covered by the fund, and that the MUGA Group and the Village Hall request would be the recipients of £1000 each at the appropriate time to facilitate those schemes, and subject to more information becoming available. The petanque proposal was left in abeyance.

7.4 To consider land availability adjacent Calthorpe Church – RG advised that there was a piece of land where the new sign and possibly a seat could be located was unregistered. It was agreed that the sign and seat should progress with the agreement for the Parochial Church Council which would then be encouraged to register the land. The Council was minded to make a contribution to upkeep in the future.

## 8. Clerk's and Members' Reports.

8.1 Clerk's report; the Clerk reminded members that training courses are arranged regularly to suit any member's needs. He advised the Council that following a review police responsibility for the parish remains with PCSO Spinks. The Clerk advised that the next meeting would be the Annual Meeting of the Council on May 9<sup>th</sup> 2012.

8.2 Members' reports;

DC suggested that the recently acquired land at the Village Hall be included in the NORSE contract. The Clerk would obtain a quotation.

RG advised that there is a vacancy for a Community Governor at Erpingham School. Anyone interested should contact the school (tel 761365).

BF expressed his concern that large vehicles parked on the road side at the petrol station were a visibility hazard.

There being no other business or items from the public the meeting closed at 20.55.

Signed .....Chairman Date ..... May 2012