

# ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH  
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

## Minutes of the Ordinary Meeting of the Council held on Wednesday 10th September 2014 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr B Foord, Mr N Smith (Chairman), Mr P Watson, Mr A Witham and 4 members of the public.

1. The Chairman welcomed all those present; apologies were received from Mr R Goodliffe. Since the last meeting Richard Daniels Had resigned from the Council due to his re-location to Bury St Edmunds.

2. Declarations of interest – PW for payment item 7.2

3. The minutes of the Ordinary Meeting of the Council held on July 9th 2014 were approved, proposer DC, all in favour, and signed.

4. Matters arising

4.1 NCC - Highways matters – the Clerk read the NCC reply about the road junction in Calthorpe and the 'Village hall' sign on the A140. The Council asked the Clerk to request the suggested 'SLOW' markings. The Council would arrange for 'Village Hall' sign to be procured. AW had arranged for the path to the A140 to be cleared and a bill would be presented. The Clerk was asked to contact NCC about a pothole near Erpingham Lodge.

4.2 Village sign – Calthorpe – nil further.

4.3 BT telephone box – the Clerk had asked BT to arrange for the box to be cleared of surrounding overgrowth.

5. To consider co-option of a member to fill the vacancy on the Council – there were two members of the public who expressed an interest in joining the Parish Council. Following a vote Carol King was co-opted to join the Council. She signed her Declaration of Acceptance.

6. Planning

6.1 Mrs J Cooper, conversion of workshops to residential, access (14/0350) – the application has been approved with conditions.

6.2 Mr J Claxton, workshop, Chapel House, Chapel Road (14/0676) – the Council had no objection, and the application has been approved.

6.3 Mr J Claxton, convert workshop to accommodation, Chapel House, Chapel Road (14/1050) – the Council had no objection.

7. Finance

7.1 Finance report – the Clerk advised that the Annual Return had been signed off satisfactorily with only the comment that the additional payment made to the Council to enhance the precept should be treated as a grant and not declared as precept. He would post the Notice of Completion.

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7.2 The following payments due were approved en bloc, proposer AW, with all in favour:

- P Watson, photograph for website	£50.00	(cheque 0429) *
- E.ON, MUGA electricity	£12.04	(0430) *
- Clerk's expenses (Mar-Aug)	£266.10	(0431)
- Mazars, audit fee	£480.00	(0432)

The cheques were signed. (\* signed outside the meeting)

## 8. Village Hall and Grounds

8.1 To approve a representative from the Council for the VHMC; the Council agreed that NS would be the replacement representative and the Clerk would advise John Longhurst.

8.2 To consider further grounds management issues – there was nil further regarding any discussions but the Clerk was asked to contact NCC again as the grass cutting was not comprehensive as agreed at the last site meeting with NCC and DC and the Clerk.

## 9. Clerk's and Members' Reports;

9.1 Clerk's report – the Clerk advised his holiday dates.

9.2 Members' reports –

DC advised that the 30mph sign was obscured by the Bowls Club hedge. The Clerk would contact NCC.

DC asked again about commercial sewage discharge to the village drains and NS agreed to revisit this as NNDC business.

NS talked about a NNDC initiative for village halls and clubs which would be initiated at a meeting in Erpingham Village Hall on 6/10 at 10.30am.

AW advised that the Ingworth Trosh is on 14/9.

NS advised that the fuel buying group is now operational.

NS gave a report on the proposed housing development in Erpingham meeting which attracted about 70 residents. The Council heard about alternative uses for the land and NS would obtain a form of Expression of interest from NNDC.

There being no other business the meeting closed at 21.05.

Signed .....

Chairman

Date..... November 2014