

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Wednesday 12th November 2014 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr R Goodliffe, Mrs C King, Mr N Smith (Chairman),
Mr P Watson, Mr A Witham and 2 members of the public.

1. The Chairman welcomed all those present; apologies were received from Mr B Foord.
2. Declarations of interest - none
3. The minutes of the Ordinary Meeting of the Council held on September 10th 2014 were approved, proposer DC, all in favour, and signed.
4. Matters arising
 - 4.1 NCC - Highways matters – items from the previous meeting had been passed to NCC Highways and acknowledged; the Clerk had also alerted them to the hedge on the Eagle Lane/Church Lane junction. The Clerk was progressing the 'Village Hall' sign for the A140 junction.
 - 4.2 Village sign – Calthorpe; RG confirmed that the design was in progress.
 - 4.3 Grounds maintenance – the Clerk had spoken to the Norse and the situation would be monitored. The Clerk would pass a copy of the letter to the Village Hall Cttee to NS.
5. Planning
 - 5.1 Mr Mrs Garwood, side and rear extensions, Willow Cottage, The Street (14/0780) – the application had been permitted.
 - 5.2 NNDC land at Eagle Road- NS advised the Council that Broadland Benedict Housing Assoc. were surveying the site and would be in contact with the Parish council in due course.
6. Finance
 - 6.1 Finance report – the Clerk advised that the second half precept had been received; also, the Council had received the second £600 grant from Jemco and the Clerk had acknowledged this giving the Council's thanks. He regretted having to report the death of Keith Benford who had been the Council's Internal Auditor for many years.
 - 6.2 Review of the budgets for 2014-15 and first draft 2015-16 – these had been circulated to members and following discussion about building reserves for future activity, these were accepted and approved, but subject to the precept decision.

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6.3 Parish precept for 2015-16 – RG proposed that the Council sets its income at £7850 for the year and this was agreed nemcon. As in previous years the Council's actual precept demand would reflect an additional payment from NNDC, (to be £367 for 2015-16) and accordingly the precept would be £7483. The demand was signed.

6.4 The following payments due were approved, proposer RG, with all in favour:

- E.ON, MUGA electricity	£22.34	(cheque 0432)
- NORSE, grounds maintenance	£381.31	(cheque 0433)

The cheques was signed (* signed outside the meeting). The Clerk would request a 50% contribution from the Football Club for the grass cutting.

7. Clerk's and Members' Reports

7.1 Clerk's report - the Clerk had been notified of the procedure to purchase the SAM2 sign to encourage speed reduction. He reminded members of the councillors training programme (CK expressed interest in attending). The Clerk relayed information from NNDC about Wider Engagement meeting for parishes at N Walsham on 4/12 at 6.30 pm; also Town and Parish Council forums would be arranged with the local one at Bodham on 24/11 at 6.30 pm. He had been contacted by the Community Payback team who could be available for maintenance work in the village.

7.2 Members' reports –

PW advised that the website contained a new page for archived events.

NS updated the Council about events being planned for the Agincourt 2015 programme.

NS updated the Council about the defibrillator provision.

In open session the council heard about the success of the group fuel purchase scheme which NS had set up in the village. There being no other business the meeting closed at 21.15.

SignedChairman Date..... January 2015