

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council

held on Wednesday 9th November 2016 in the Village Hall, Erpingham

Present:

Mr G Cox, Mr R Goodliffe (Chairman), Mr W Goreham, Mrs C King, Mr A Witham;
in attendance Cllr J Timewell (NCC)-pt/time, and 1 member of the public.

1. In the absence of the Chairman, Rob Goodliffe was in the chair and welcomed all those present. Apologies were received from Mr N Smith, Mr D Clayton and PCSO A Spinks.

2. Declarations of interest – RG re item 7.1

The meeting was adjourned to hear from Erpingham Primary School; two members of staff (Serena and Nicola) spoke to the Council about their future aims to enlarge and improve the facilities for pre-school children. They intend to apply to the Heritage Lottery fund for monies to update and improve the 'Forest School' which is popular and successful, and also is a training centre for other schools. They are in partnership with Northrepps Primary, and the Council wished them every success asking to be kept informed; RG thanked the speakers for attending. The meeting resumed.

3. The minutes of the Ordinary Meeting held on September 14th 2016 were approved, proposer WG, all in favour, and signed.

4. Matters arising

4.1 NCC - Highways matters; Village Hall/Lodge Lane – a pothole in Lodge Lane had been reported to NCC. They had been in touch about the drains near the Village Hall, which AW updated the Council on; NCC had provided an update on parish requests from 1991 & 2002.

4.2 Village sign – Calthorpe – RG advised that DC had arranged for the post to be carved whilst the moulding is awaited; G Gladden was thanked for storing the sign pro tem.

The meeting was adjourned to hear from Cllr JT (NCC) who talked about second home council tax and the possible benefits of the devolution proposal for Norfolk and Suffolk. The meeting resumed.

5. Planning

5.1 Mr R Barrow, s/s extension, Scarrow Beck House, Erpingham (16/1136) - permitted.

5.2 Mr R Barrow, alterations prior to 16/1136, (16/1137) – consent given.

5.3 Mr J Sizeland, barn to residential, Manor Farmhouse, The Street, Erpingham (16/1198) – the Council had no objection.

5.4 Mr J Mitchell, Rowan House, 15 Jubilee Close (16/1324) - the Council had no objection.

5.5 Red Lion Leisure, change of use, Alby Hall, Norwich road (16/1636) - the Council had no objection, but had comments on residential rather than holiday and access issues.

5.6 In other planning business, Clerk's briefed the Council over changes at NNDC for new procedures, from 1/4/17, in the processing and consultation for planning applications following the digitising of the service. The Clerk asked the Council to be thinking about how a protocol can be developed for the Council to comment as effectively as hitherto.

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6. Finance

6.1 Finance report – the Clerk advised that the second half of the precept had been received and that the Council's application for a grant under the Transparency Code had been successful. He would prepare a letter for the Council to approve/sign at the January meeting so the Council complies with the Pension Regulators decision to make January 1st 2017 the Staging date for the Council.

6.2 To review the budgets for 2016-17 and first draft 2017-18 - an update had been circulated to Members along with a projection for 2017-18. Following discussion the budget was approved, proposer CK, all in favour.

6.3 To agree the Parish Precept for 2017-18 - the Clerk had just been advised that the Erpingham w/Calthorpe pc grant next year would be £284 (down from £319); the Council decided to set the precept at £7716, proposer RG, all in favour.

6.4 Payments - AW proposed that the Council support the Jellys Playgroup, and along with other payments due and all were approved, with all in favour:

- E.ON, electricity	£56.07	(cheque 0485) *
- CGM, grass cutting (Aug,Sep,Oct)	£545.20	(0486)
- S&M Supplies, village sign post	£165.60	(0487)
- Mrs B Clatyton, sign carving	£40.00	(0488)
- Jellys Playgroup	£150.00	(0489)

The cheques were signed. (* signed outside the meeting)

7. Council business

7.1 To resolve, or otherwise, to support the aims of the N Norfolk Town and Parish Council Forum - further to the briefing at the September meeting the Council resolved to support the Forum's aims and asked the Clerk to relay the Council's support.

7.2 To adopt a protocol to address any staff complaints – this had been circulated to members at the previous meeting and was adopted and signed, proposer RG, all agreed.

7.3 To consider support for the CPRE, Norfolk campaign to utilise existing housing allocations – this item was discussed by the Council with no resolution being forthcoming.

8. Clerk's and Members' Reports

8.1 Clerk's report – the Clerk advised that BT were reviewing the viability of many rural payphones including the one in Erpingham. NNDC had asked for any comment to be submitted this month so the Clerk would advise that the Council had no problem with its removal and were interested in the 'adopt a kiosk' scheme. The Clerk advised that the dates of the field grass cutting suggested regular cuts this year although he had had to make special requests for the football club. He relayed the PCSO's crime report.

8.2 Members' reports – RG raised the issue of caravans in a field so the Clerk was asked to pass this information to NNDC. With no further business the meeting closed at 21.20

Signed

Chairman

Date..... January 2017