

# ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH  
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

## Minutes of the Ordinary Meeting of the Council held on Wednesday 12th July 2017 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr G Cox, Mr W Goreham, Mrs C King, Mr N Smith (Chairman),  
Mr A Witham and one member of the public.

1. The Chairman welcomed all those present; apologies were received from Mr R Goodliffe and Cllr J Timewell (NCC).

2. Declarations of interest - none

3. The minutes of the Annual Meeting of the Council held on May 10th 2017 were approved, proposed CK, all agreed, and signed.

#### 4. Matters arising

4.1 NCC - Highways matters, footpaths – it was understood that outstanding issues had been addressed. There were further items for the Ranger team which the Clerk would pass to NCC. The path from Blacksmith's Lane has been cut but not by NCC so the Council may be asked to contribute.

4.2 Village sign – Calthorpe – DC reported that this was in hand.

#### 5. Planning

5.1 R Goodliffe, porch, Compasses House, 3 The Loke, Calthorpe (17/0624) – application permitted.

5.2 Hand carwash, Alby F/station, Cromer Road (17/0791) – the Council had no objection but expressed concern about the waste water disposal.

5.3 Storage container, Land N of Cromer Road, Ingworth (16/1705) – application permitted.

5.4 Ms Stephanie Firth, boundary fence, 21 Lowlands, Calthorpe (retro) (17/0546) – application permitted.

5.5 Parish Council – (variation in condition in MUGA consent) – the Clerk had prepared an application and the Council agreed that it should be submitted, proposer DC, all in favour

5.6 Other planning business - Broadland Housing development, Eagle Road – the Council considered if lighting should be provided on the development and following a proposal by WG, decided that lighting would not be required, all agreed.

5.7 Local green Spaces Designation – NNDC had asked the Council to consider/nominate areas of the parish as per their brief. The Clerk would circulate the document and asked members to indicate any areas for nomination, to enable a response to be made.

5.8 Enforcement issues – the Clerk was asked to request an update from NNDC.

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## 6. Finance

6.1 Finance Report – the Clerk had received the 2016-17 contribution to grass cutting from the football club, which had been banked; CGM had continued to bill the Council which the Clerk had rejected firmly – hopefully this will not re-occur. A *paye* payment had been made to HMRC for the first quarter.

6.2 Review of the Internal Auditor's report – this had been circulated to members and the positive comments suggested that there were no areas for attention by the Council.

6.3 The following payments due were approved en bloc, proposer GC, all agreed:

- HMRC, paye	£180.60	(cheque 0510) *
- NNDC, annual report printing	£33.60	(0511)
- NNDC, dog bin collections	£99.84	(0512)
- NNDC application fee	£97.50	(0513)
- K Richardson, grass cutting	£262.00	(0514)

The cheques were signed. (\* signed outside the meeting)

## 7. Clerk's and Members' Reports

7.1 Clerk's report – the Clerk had arranged for the Annual Report to be prepared and was grateful to Joyce Duffield and Ann Goreham for its distribution. CT Baker had offered to send a speaker to a Council meeting to further publicise the Post Office van – members asked the Clerk to arrange this. The Clerk would place on circulation details of forthcoming training courses for members. The Clerk asked members about their wishes to be circulated some of the many emails sent to the Council/Clerk and the Clerk would be left to determine the appropriate ones to send on.

The next meeting would be on September 6<sup>th</sup> 2017.

### 7.2 Members' reports –

DC understood that the defibrillator may be faulty, NS undertook to investigate

DC advised that he would be making small trophy display cabinet for the Village Hall.

AW asked about the SAM speed monitors – this would be placed on the September agenda.

CK advised that the road was uneven near the Rectory and that there is a possibly dangerous rut in the road towards Calthorpe just before the bridge; the Clerk would pass these items on to NCC.

With no further business the meeting closed at 20.45

Signed .....Chairman

Date..... September 2017