

# ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH  
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

## Minutes of the Ordinary Meeting of the Council held on Wednesday 8th July 2015 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr R Goodliffe, Mr W Goreham, Mrs C King,  
Mr N Smith (Chairman), Mr P Watson, Mr A Witham

1. The Chairman welcomed all those present. Apologies for absence were received from PCSO A Spinks.

2. Declarations of interest - none

3. The minutes of the First Meeting of the Council held on May 13th 2015 were approved, proposer PW, all in favour, and signed.

4. Co-option of a member to fill the Council vacancy – PW proposed that Bill Goreham be co-opted on to the Council, which was agreed, nemcon. Mr Goreham signed his Declaration of Acceptance and joined the Council.

5. Matters arising

5.1 NCC - Highways matters – the Clerk waited a response from NCC re School Road and had referred a member's request to them about grass cutting on Eagle Road. He was asked to follow up about the grass cutting at the A140 junction with High Noon Road which inhibits visibility. NCC had advised about a new funding opportunity for villages which the council thought could be a source of obtaining the SAM speed monitor for a group of nearby villages.

5.2 Village sign (Calthorpe) – RG advised that the mould was nearly complete and that completion could be around early Autumn.

5.3 Broadland Housing Group proposal – the Council heard that discussions are still ongoing at NNDC and the Council awaited further advice.

6. Planning – no business

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## 7. Finance

7.1 Finance Report – the Clerk advised that the Internal Audit had been completed satisfactorily and the report would be placed on circulation to members. The Annual Return had been submitted on time. The bank had confirmed that the new signatories were now active. Erpingham Church had requested support towards the upkeep of the churchyard. Members asked the Clerk to prepare a payment of £250 for approval at the next meeting. The Council were keen to emphasise that all payments for the MUGA being made by the Parish Council was simply because all the funding was applied for by the Parish Council, to satisfy funders demands and to deal with VAT implications.

7.2 The following payments due were approved, proposer AW, all in favour:

- CGM, grass cutting (May, June)	£248.56	(cheque 0446)
- R Calvert, Internal Audit fee	£40.00	(0447)
- Erpingham village hall	£1000.00	(0448)
- NNDC, annual report printing	£33.60	(0449)

The cheques were signed.

## 8. Clerk's and Members' Reports

8.1 Clerk's report – the Clerk had prepared the Council's Annual report and was grateful to the 'KIT' team for once again delivering it to each house. He relayed the PCSO's report including two incidents in the last two months.

8.2 Members' reports –

WG updated the Council on the planned leisure hub project with NNDC.

PW passed out website 'hit' statistics which were placed on circulation.

NS thanked the community minded volunteer who kept the grass so tidy around the Erpingham village sign.

DC asked that a one-off strim can be done beside the play area by the grass contractor. The Clerk would contact them.

AW advised the Council that the Church Fete is on 12/7.

There being no other business the meeting closed at 20.25.

Signed .....Chairman

Date..... September 2015