

# ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

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## Minutes of the Ordinary Meeting of the Council

held on Wednesday 11th March 2015 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr B Foord, Mr R Goodliffe, Mrs C King, Mr N Smith (Chairman),  
Mr P Watson, Mr A Witham and 1 member of the public.

1. The Chairman welcomed all those present.
  2. Declarations of interest - none
  3. The minutes of the Ordinary Meeting of the Council held on January 14th 2015 were approved, proposer AW, all in favour, and signed.
  4. Matters arising
    - 4.1 NCC - Highways matters – the Clerk had alerted NCC to the current issues (Dark Lane pothole/School Road drains/John Franklin Way grass cutting/gritting route addition) and awaited their response. NS advised that there was interest from possibly four parishes in obtaining a shared SAM2 speed reduction warning machine.
    - 4.2 Village sign – Calthorpe – the design is in progress.
    - 4.3 Broadland Housing Group proposal – the Council awaited further advice.
  5. Planning
    - 5.1 Erpingham Primary School, mobile unit (15/0042) – application withdrawn.
  6. Finance
    - 6.1 Finance report – the Clerk advised that he expected to be required to register the Council with the Pensions Regulator. He advised that the final payment on the MUGA is now due.
    - 6.2 To review/award the grass cutting contract – the Council considered the two quotations received and decided to terminate the contract with Norse, award in one-year contract to CGM, East Dereham, proposer DC, all in favour. The Clerk would make the necessary arrangements for the change over.
    - 6.3 The following payments due were approved, proposer CK, all in favour:

- Clerk's expenses (Sep-Feb)	£178.05	(cheque 0439)
- Safe and Sound Playgrounds (MUGA)	£3040.00	(0440)
- The cheques were signed. The Council were minded to award the monies earmarked for the Village Hall (£1000) to the management Committee to offset some of the recent costs for new water supply pipework. The Clerk would place this on the next agenda for a formal decision.

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## 7. Clerk's and Members' Reports

7.1 Clerk's report – - the Clerk relayed information from BT about the Better Broadband box to be installed by the telephone box. The Clerk advised the Council that a meeting would be held on 23/3/15 at Trunch Village Hall (7pm) to discuss the Police's proposal for partnership funding of PCSOs. The Clerk issued nomination forms for the forthcoming Parish Council elections on May 7th. The first meeting of the Council would be on **May 13th**.

### 7.2 Members' reports –

PW advised the Council that he had asked the Village Hall Committee to identify events for archiving on the parish website.

NS recorded the Council's thanks to B Foord for all his support and contribution to the Council over many years following his decision not to stand again at the May elections.

There being no other business the meeting closed at 20.20

Signed .....Chairman

Date..... May 2015