

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Wednesday 13th January 2016 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr R Goodliffe, Mr W Goreham, Mrs C King, Mr N Smith, (Chairman), Mr A Witham; in attendance: Cllr J Timewell (NCC) – p/time and 2 members of the public.

1. The Chairman welcoming those present received apologies from Mr P Watson and PCSO A Spinks.

2. Declarations of interest – NS re one payment (6.3)

3. The minutes of the Ordinary Meeting held on November 11th 2015 and extra-Ordinary Meeting held on December 7th 2015 were approved, proposer DC, all in favour, and signed.

4. Matters arising

4.1 NCC - Highways matters – the Clerk had advised NCC of the outstanding items following the November meeting. Items for follow-up were potholes at Scarrow Beck, by Erpingham Lodge, on High Noon Road, and Eagle Road; flooding on School Road seemed to be as a result of blocked drains. The Clerk would advise NNDC about fly tipping on High Noon Road. NCC had notified the Council of their proposal to reduce the speed limit through ‘Alby’ on the A140 to 40 mph. The Clerk would convey the Council’s support, enquiring if the limit can be extended (S end) to include the three junctions, with improved sign visibility.

4.2 Village sign – Calthorpe – production of the mould was in progress. The Erpingham sign (centre section) would be altered to commemorate Agincourt.

4.3 Recreation ground - dog bin – no further issues.

5. Planning

5.1 Mr Empson, Garage roof extension, Meeru, School Road (15/1336) – the application had been permitted.

5.2 Mr J Alston, 10 new dwellings, off Eagle Road (15/1587) – the Council had objected to the application and listed a number of reasons; a drainage report was put on circulation. If the application goes to committee the Council will provide a speaker.

5.3 Mr J Sizeland, conversion, barn to residential, Manor Farm House, The Street, Erpingham (15/1251)–the Council had no objection but made comment.

5.4 Mr Mrs P M Richardson, extensions, garage, 15 The Street, Calthorpe (15/1660) – the Council had no objection but made comment.

6. Finance

6.1 Finance report – (Playing Field) - the Clerk had advised the Football Club of their contribution this year which had been paid and banked.

(Grass cutting) - he had arranged for an additional cut by CGM as the grass had continued to grow during the winter.

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(MUGA) - he had advised the MUGA group that the cost of electricity for the 2013-14 year was £108.99; and E.ON wished to automate the meter.

(ICO) The Info. Commissioner had acknowledged the Council's renewal of registration.

(Grants) Age Concern had asked for the Council's support.

(New Audit Procedures) – the Clerk advised that from 2017 a Sector Led Body will be appointed by tender to audit small councils (ie Erpingham w/Calthorpe). The Clerk asked the Council confirm that it would not seek to opt out of this arrangement, which was agreed. In 2017 the Council will still complete and publish an Annual Return, but without the audit submission.

(Workplace Pensions) The Clerk advised that the Staging Date for Erpingham with Calthorpe Parish Council to comply with the Workplace Pension Laws had been set for January 1st 2017. At or just after that date the Council would need to write to the Clerk advising the position and then formally declare its compliance.

6.2 Quotation for the renewal of the grass cutting contract – the Clerk had been advised of a new rate and the Council agreed to continue the service from CGM.

6.3 The following payments due were agreed and approved by the Council, proposer DC, all

in favour:	- CGM, grass cutting (Nov)	£124.28	(cheque 0460) *
	- SLCC, annual renewal (1/3)	£39.34	(0461) *
	- CGM, grass cutting (Dec)	£124.28	(0462)
	- Erpingham w/Calthorpe Village Hall hire	£109.50	(0463)
	- N Smith, printing	£7.20	(0464)

The cheques were signed - (* signed outside the meeting).

7. Council Procedures

7.1 Council's Standing Orders – the Council approved the amended Standing Orders which were signed by the Chairman.

7.2 Members had received the current Council's Financial Regulations and agreed their renewal, un-amended. Their confirmation would be at the next meeting.

8. Commemoration initiative for the Battle of Agincourt - the Council agreed to fund a tree (probably an oak) that would be planted in the Village Hall car park, with AW organising.

9 Clerk's and Members' Reports

9.1 Clerk's report – the Clerk relayed the brief crime report from the PCSO and advised that he was endeavouring to arrange a speaker from Anglian Water for the March meeting; with the Council's agreement he confirmed future meeting dates:

March 7th (APM), March 9th, May 11th, July 13th, September 14th, November 9th 2016; then, January 11th and March 8th 2017

9.2 Members' reports –

NS asked that the Council write to the School to congratulate them on being recognised as leader in home teaching.

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In open session Cllr JT (NCC) talked about budget issues, the new balance on the NCC and Norfolk/Suffolk devolution.

There being no other business the meeting closed at 20.35

SignedChairman Date..... March 2016