

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Wednesday 13th July 2016 in the Village Hall, Erpingham

Present:

Mr D Clayton, Mr G Cox, Mr R Goodliffe, Mr W Goreham, Mrs C King, Mr N Smith, (Chairman);
in attendance Cllr J Timewell (NCC)-pt/time and 4 members of the public.

1. The Chairman welcoming those present received apologies from Mr A Witham and PCSO A Spinks.
2. Declarations of interest – WG re items 5.2, 5.3 (planning applications)

Adjournment

The meeting was adjourned to hear from Mr Hugh Crerand from Anglian Water who reported that AW had undertaken their survey, identified and cleared blocked drains and cleared up to the pumping station, where final rectification work would be completed shortly. Normal maintenance is due again in September. Much of the flooding difficulty arises if surface water reaches the sewage system when there is abnormal rainfall. New developments are able to connect to the sewer system with scant challenge and it is likely that the infrastructure will succumb at some point because it is clear that there is need for many agencies to co-ordinate their work to alleviate any problems. More frequent maintenance can help but budget limitations do work against this. The Chairman thanked Mr Crerand for taking the trouble to attend the meeting which was resumed.

3. The minutes of the Ordinary Meeting held on May 11th 2016 were approved, proposer DC, all in favour, and signed.

4. Matters arising

- 4.1 NCC - Highways matters; path clearing/potholes/speed limit – the Clerk had alerted NCC to the need to clear the path from Blacksmiths Close to the A140 which had now been done; and also the severe flooding photographs of School Road. The Clerk had been advised that the speed limit reduction to 40 mph on the A140 would commence shortly. The Clerk had been advised that NCC had relented on their ‘no verge cutting’ decision and undertaken an immediate programme to address this which would impact all rural villages. The Clerk would copy Cllr JT with the NCC response on School Road flooding and ask him to follow up on the historic request to alleviate flooding on High Noon Road.
- 4.2 Village sign – Calthorpe – nil further.

5. Planning

- 5.1 Mr S Witham, agricultural building, The Forge, Blacksmiths Lane (16/0504)- the Council supported the application.
- 5.2 Mr G Gladden, access, Street Farm, The Street, Calthorpe (16/0587) – the Council had no objection.

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page 2

5.3 M Marling, M Fines, new dwelling, off Chapel Road, Erpingham (16/0407) – the Council objected to the application (inaccuracy, sewage issue and development policy).

6. Finance

6.1 Finance report; the Clerk had submitted the Annual Return and posted it with the Electors' Notice on the website. The Pensions Regulator had advised the Council that their Staging Date had been set for January 1st 2017; Jemco had confirmed that the Council would receive a grant to support the MUGA at £600 for three years.

6.2 To confirm the new rate of pay for the Clerk; the agreed adjustment to Clerks' salaries (1% this year and 1% next year) had been circulated to members and the Clerk expanded on the changes to Parish Council administration over the last few years, particularly in respect of the Internet, the Information Commissioner, PAYE, the Pensions Regulator and the Transparency Code. The standing order mandate would need to change. These changes were approved by the Council, proposer CK, all in favour and a new mandate signed.

6.3 To further consider the internal audit report – this had been circulated to members and the Council were content that the following would be addressed over the coming months:

risk assessment – complaints, grievance and disciplinary policies

6.4 The following payments due were agreed and approved by the Council, proposer DC, all in favour:

- NNDC, dog bin collection	£96.72	(cheque 0478)
- NNDC, annual report printing	£33.60	(0479)
- CGM, grass cutting (May, additional work and Jun)	£367.22	(0480)
- Norfolk ALC, training course	£55.00	(0481)

The cheques were signed.

7. Clerk's and Members' Reports -

7.1 Clerk's report – the Annual Report had been prepared and the Clerk thanked the KIT distributors for their assistance in its distribution to all households.

7.2 Members' reports –

DC advised that the path beside the play area had not been strimmed; the Clerk would contact the contractor.

GC asked the Clerk to report the pothole at the end of The Street where cars join the A140 (northbound).

NS advised that he had attended the recent Village Hall committee meeting, when grass cutting had been discussed.

GC had attended two NALC training sessions for councillors.

In open session the Council heard that it was important for any householder to contact Anglian Water when flooding occurs and request the Reference No.

There being no other business the meeting closed at 21.05.

Signed

Date..... September 2016