

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Wednesday 17th January 2018 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr G Cox, Mr R Goodliffe, Mr W Goreham, Mrs C King,
Mr N Smith (Chairman), Mr A Witham and one member of the public.

1. The Chairman welcomed all those present and he led the Council in congratulating Mr A Witham who had been awarded the British Empire Medal.

2. Declarations of interest – none.

3. The minutes of the Ordinary Meeting of the Council held on November 8th 2017 were approved, proposer DC, all agreed, and signed.

4. Matters arising

4.1 NCC - Highways matters, footpaths- traffic ‘SAM’ device locations – councillors had considered potential sites for a ‘SAM’ which the Clerk would pass to NCC for evaluation.

1. *south from Mole End*

2. *The street near ‘The Ark’*

3. *Calthorpe Church towards the village*

4. *Calthorpe allotments towards Erpingham Arms*

5. *Aldborough Road*

6. *The Street -Village Hall to Jubilee Close*

7. *A140/The Street junction area – on A140*

4.2 Village sign – Calthorpe – the sign has now been cast and will be positioned on the post prior to its installation, for which arrangements with NCC have been completed.

4.3 NNDC dog fouling – the Council will consult with the Village Hall Committee regarding notice locations and a new bin site.

5. Planning

5.1 Middle Cottage, Glenholme, The Street, Erpingham, demolition + new building (17/1496) – this application had been withdrawn.

6. Finance

6.1 Finance Report – the Clerk reported that the Council’s pension provisions will need to be reviewed and that VAT claim procedures are to change in 2018.

6.2 To consider the purchase of a new dog bin – the Clerk had obtained a quotation and the Council agreed to go ahead with the purchase. DC kindly agreed to store it pro tem.

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6.3 The following payments due were approved en bloc, proposer WG, all agreed:

- NCC, Calthorpe sign siting	£312.84	(cheque 0525) *
- M Foster, Calthorpe sign (final part)	£575.00	(0526) *
- Erpingham Village Hall. room hire	£130.00	(0527)
- Information Commissioner, renewal	£35.00	(0528)
- SLCC, membership (1/3)	£42.67	(0529)
- NPFA, subscription	£20.00	(0530)
- HMRC, paye	£180.60	(0531)
- Reimbursement for NNDC printing	£14.40	(0532)

The cheques were signed and the January payslip initialled. (* signed outside the meeting)

7. Clerk's and Members' Reports

7.1 Clerk's report – the Clerk advised that BT had written to say that the Erpingham 'phone box does not come within the scope of the 'adopt-a box' scheme. The Clerk passed over a disk of 2017 computer files for safe keeping by the Chairman. He would be attending a course on 'end of year' accounts in February.

7.2 Members' reports –

CK reported a pothole on The Street about which it was understood that NCC were aware.

NS advised of a pothole on Eagle Road near 'Winston' – the Clerk would notify NCC.

CK asked the Clerk to remind NCC about the trees left in the layby on Cromer Road.

CK brought up the unresolved flooding on Lodge Lane – following discussion the Clerk was asked to write to the landowner, copying other interested parties.

GC referred to the accident record at The Street/A140 junction so the Clerk would ask NCC about any appropriate warning signs

NS told the meeting that he envisaged the setting up of a village group to further the aim to build suitable changing facilities for the sports ground. As District Councillor he referred to the changes in leadership at NNDC.

Part 2 Business – Clerk's contract (updating and review of terms) – the Clerk outlined the need to bring the Clerk's contract up-to-date and he placed on circulation the existing and a draft of its replacement. The contract and any changed detail can be agreed at the March meeting.

With no further business the meeting closed at 20.45.

SignedChairman Date..... March 2018