

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Wednesday 12th September 2018 in the Village Hall, Erpingham

Present: Mr D Clayton, Mr G Cox, M/s B Goodrum, Mr W Goreham, Mr N Smith (Chairman), Mr A Witham; in attendance Mr J Timewell (NCC) [pt-time] and 6 members of the public.

1. The Chairman welcomed all those present and apologies were received from Mr R Goodliffe.
2. Declarations of interest – DC re item 6.3 (payments).
3. The minutes of the Annual Meeting of the Council held on May 16th 2018 were approved, proposer DC, all agreed, and signed.
4. Matters arising
 - 4.1 NCC - Highways matters – The Street approaching the A140 has been redressed and drains had been cleared following a resident's request. The Clerk had been advised that the parish partnership scheme would be operating again this year with NCC's closing date December 7th.
 - 4.2 SAM2 sign – WG reported that the new sign, shared with Ingworth and Aldborough was showing approx. 75% compliance with the 30 mph limit – a good result.

The meeting was adjourned to hear from Cllr JT about NCC matters and he mentioned the extension of the 30 mph limit on Eagle Road, as well as issues at NCC and possible boundary changes. The Council then heard about a proposed community car scheme, promoted by the WI – a discussion ensued and the councillors indicated their support for its introduction. The meeting resumed.
5. Planning
 - 5.1 Eagle House, Eagle Rd, convert barn (18/1056) – the Council has no objection.
 - 5.2 Keepers Cottage, Blacksmiths Lane, s/storey rear extension (18/1102) – the Council has no objection.
 - 5.3 Eagle House, outbuildings/garage to annexe (18/0786) – Council has no objection.
 - 5.4 Land at Eagle Road, variation of conditions (18/1022) – the Council has no objection, preferring a pitched roof.
 - 5.5 Sharand, Calthorpe Road, s/storey extension (18/1722) – the Council has no objection.
 - 5.6 Wolterton Park, hedgerow removal (TW18/0310) – the Council has no objection
 - 5.7 24 Lowlands, rear extension (18/0548) – the Council has no objection.
 - 5.8 Coopers Barn, The Street, Calthorpe (18/1259) - the Council has no objection

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5.9 Other planning - Local Plan update – the Clerk had been advised that the timetable had been revised and that further consultation would start in January/February 2019. This would include recommendations on green spaces following a new study. Members Had been informed of two NNDC Local Plan briefing meetings

6. Finance

6.1 Finance Report - the Clerk confirmed that following the addition of a dog bin a charge of £72.60 +vat would be incurred for the rest of the year. The Erpingham PCC had sent a note of thanks for the financial support cheque. There were no income items to report.

6.2 To review the Internal Audit report, and agree any actions – the Council noted the recommendations and the Clerk presented a list of actions to be undertaken.

6.3 The following payments due were approved en bloc, proposer AW, all agreed:

- K Richardson, grass cutting	£202.00	(cheque 0545) *
- D Clayton, sign materials	£40.99	(0546)*
- HMRC, paye	£189.40	(0547)*
- Erpingham Bowls Club, hedge contribution	£100.00	(0548)*
- NNDC, annual report printing	£39.20	(0549)*
- K Richardson, grass cutting (June)	£120.00	(0550)*
- E.ON, electricity	£60.97	(0551)*
- Clerk's expenses (Mar-Aug)	£261.12	(0552)
- Play Inspection Co, report	£78.00	(0553)
- HMRC, paye (Q2)	£189.60	(0554)
- Ladywell AC. Serv., payroll	£72.00	(0555)
- K Richardson, grass cutting (Jul,Aug,Sep)	£180.00	(0556)
- Clerk's pay (Jun,Jul,Aug,Sep)	£270.72 x 4 (SOs)	

The cheques were signed. (* signed outside the meeting)

7. Council business

7.1 To consider co-option to fill the vacancy on the Parish Council- the Council were addressed by Barbara Goodrum who was duly co-opted, all agreed. M/s Goodrum signed her Declaration of Acceptance and joined the Council.

The meeting was adjourned for public participation and the Council heard from a resident who was concerned about the lack of care in Calthorpe graveyard. The Council were concerned and from the discussion it became evident that it was not clear where the responsibility for grounds maintenance lay. It was made clear that the Parish Council will need to know who is managing the graveyard and that a maintenance programme needs to be in place before consideration can be given to financial support. The meeting resumed.

7.2 To consider a new street name (development off Eagle Road) – the Chairmen gave the background to discussions and following a proposal by AW, the Council decided that the new street should be named 'Robert Ives Way'. The Clerk would advise NNDC.

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7.3 To consider works on the recreation ground/village hall areas – the Clerk relayed advice from the Village Hall Cttee, and the Council discussed the proposals; AW agreed to establish the ownership of the hedge by the car park (behind the goal) so further discussions and any decision can be made at the November meeting. Solar panels and a car park upgrade were part of the project.

8. Clerk's and Members' Reports -

8.1 Clerk's report – He had passed the play equipment report to the Village Hall Cttee. (there was only one medium risk item). He had arranged GDPR training on October 22nd and members were encouraged to attend. He advised his holiday dates.

8.2 Members' reports -

WG relayed the SNAP priorities and advised of a 'friends' meeting on Calthorpe churchyard.

DC asked about the proposed footway for Eagle Road.

AW talked about the graveyard issues at Erpingham church.

NS gave an up-date on the defibrillator with a volunteer need to monitor it.

With no further business the meeting closed at 21.30.

SignedChairman Date..... September 2018