Minutes of the Ordinary Meeting of the Council held on Wednesday 27th May 2020 (VIRTUAL MEETING)

Present: Mr G Cox, Mrs J Holmes, Mr R Goodliffe, M/s B Goodrum, Mr W Goreham, Mr N Smith (Chairman), Mr A Witham; and one member of the public

1. The Chairman welcomed those present and apologies were received from Cllr J Toye (NNDC)
2. Declarations of interest – none

3. Finance (documents for this item had been circulated to members in advance)

3.1 The Council **ADOPTED** the Accounts for 2019-2020, proposer GC, all agreed.

 3.2 The Council **APPROVED** the AGAR Certificate of Exemption, proposer WG, all agreed.

 3.3 The Council **RECEIVED** the Annual Report of the Internal Auditor 2019/20, proposer JH, all agreed.

 3.4 The Council **APPROVED** Section 1 of the Annual Governance Statement 2019/20, proposer RG, all agreed.

 3.5 The Council **APPROVED** Section 2 Accounting statements 2019/20 , proposer WG, all agreed.

 3.6 The Council **RE-APPOINTED** the Clerk as Responsible Financial Officer, proposer JH, all agreed.

 3.7 The Council **REVIEWED** the budget for 2020-2021 and it was adopted, proposer RG, all agreed.

 3.8 The Council **APPROVED** en bloc the following payments due, proposer JH, all agreed.

 NNDC, new dog bin £228.00 (cheque 0608)

 Norfolk ALC, subscription £186.61 (0609)

 Came & Co, insurance premium £979.50 (0610)

 E.ON, electricity £86.93 (0611)

Roger Canwell, internal audit £35.00 (0612)

 Erpingham PCC £100.00 (0613)

 Dio. Of Norwich Churches Trust (Calthorpe) £100.00 (0614)

 Clerk’s salary payslips [Apr, May] £278.72, £278.72 SO’s

1. The Council **APPROVED** of the minutes of the Ordinary Meeting of the Council held on March 11th 2020, proposer AW, all agreed.

5. Members’ Reports –

JH commented on the useful position of the new dog bin and reflected on the timing of the verge cutting.

RG had raised his concern over the verge cutting with NCC and regretted the loss of so many spring flowers at a time when the roads were being used more for walking.

BG advised that the grass in the play area (closed) was very long.

RG asked that the drains between the bridge and bend in Calthorpe be located for clearing.

AW reflected on the present times and the need to accept changes.

WG reported that SNAP and the SAM monitoring were temporarily suspended.

GC stated that the trees adjacent to the A140 made leaving the filling station difficult.

The meeting ceased (time limited). The following was not reported but is for the Council record:

6. Clerk’s Report –

- The Clerk had completed the Declaration of Compliance for the Parish Council with the Pensions Regulator.

- A new SAM post had been installed at Jubilee Close.

- Income items received by the Parish Council are:

MUGA group contribution £437.83 (paid in March for 2019-20 year)

VAT reclaim £733.23

Football Club contribution to grass cutting £165.00

NNDC (precept) £4950.00

Signed ......................................................Chairman Date...................... 2020