

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

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Minutes of the Ordinary Meeting of the Council, Wednesday 14th July 2021

Present: Mrs J Holmes, Mr R Goodliffe (Chairman), M/s B Goodrum, Mr W Goreham, Mr A Witham, Mr D Witham; in attendance Cllr J Toye (NNDC) and six members of the public

1. Mr Rob Goodliffe welcomed all present; apologies for absence were accepted from Mr G Cox, Cllr S Penfold (NCC),
2. Declarations of interest – AW with respect to item 8.
3. The Council approved minutes the of the Annual Parish Meeting held on April 28th 2021, proposer AW, all agreed; the Council approved the minutes of the Annual Meeting of the Council held on May 5th 2021, proposer JH, all agreed. The minutes were signed.
4. Matters arising
 - 4.1 Highways updates – nil further to report, but the Clerk was asked to report again the sunken road on The Street opp. Chapel Road.
 - 4.2 Norman Smith memorial – this item would be considered as part of the play area refurbishment.
 - 4.3 Village info booklet – WG advised that he was seeking quotes for a print run, and the Council wished to consider delivery to all houses so he and the Clerk would look into prices for 100 & 400 copies.
5. Planning
 - 5.1 Rosebank, Eagle Road, s/s extension (21/1573) – the Parish Council has no objection.
6. Finance:
 - 6.1 Clerk's Finance report – AGAR submission – the Exemption Certificate had been submitted and acknowledged; transparency – the accounts and AGAR forms had been displayed, as required, on notice boards and the Council's website; payroll – the new payroll service is operating satisfactorily; lottery funding – the bank account is anticipating receipt of a £10k grant for the play area.
 - 6.2 To agree the purchase for seating at the MUGA area – item deferred to next meeting.
 - 6.3 To consider a request from the Erpingham PCC for graveyard funding support – the Clerk read the PCC request and the Council had received a further request from Calthorpe Churchyard so it was agreed, proposer BG, that both churches be awarded £100 each.
 - 6.4 Delete/reassign Reserve – the Clerk was asked to delete the Erpingham Dig reserve from the Accounts., and re-assign the monies to the play area project.
 - 6.5 The Council approved en bloc the following payments, proposer BG, all agreed:

- NPFA, annual subscription	£20.00	(cheque 0640)
- HMRC, paye	£204.60	(0641)
- E.ON, electricity	£69.81	(0642)
- Clerk's salary payslips [May, Jun]	£279.78, £279.78	SO's

The cheques were signed.

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7. Review of the Play Area:

7.1 Member report – RG briefed the Council on progress on funding – lottery, other sources and Section 106 monies, which would now be applied for.

7.2 Future plans/funding/agreement on any purchases – AW, WG and RG would liaise to establish the surfacing requirement; RG would obtain quotes for the surfacing, fencing and gates. The plan is to complete installation in September.

8 To consider one co-option to fill the vacancy on the Council – only one application had been received and the Council duly co-opted Daniel Witham as a parish councillor. Mr Witham signed his Declaration of Acceptance and joined the Council; the Clerk would advise NNDC.

9. Reports

9.1 Members' Reports -

BG raised cutting of the path alongside the new development in Eagle Road. Action Cllr JT.

BG reported the pothole near the school gates on School Road. Action Clerk to NCC.

AW reported poor broadband, in Blacksmiths Lane. - the Clerk would contact Open Reach.

AW asked about the pop-up camp site.

WG explained that funding was being sought to replace the floodlighting at the MUGA.

WG reported on the SNAP meeting and advised that the SAM sign would return in September.

RG talked about speeding traffic; he welcomed the return to face-to-face meetings and publicly thanked all those who had done so much to assist the village in the last 18 months.

9.2 Clerk's Report – the Clerk advised that he hoped to arrange a speaker for the September meeting (8/9/21).

10. Open meeting inc reports from principal authority members - Cllr JT talked about the housing issues and then read a report from Cllr SP (NCC) about his new role. He would alert him to the Eagle Road 'priority' issue.

In open discussion the Clerk was asked to write to the school head to see if he could ask parents to drive carefully to and from the school.

The meeting closed at 20.45

Signed

Chairman

Date..... 2021