

# ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH  
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## Minutes of the Ordinary Meeting of the Council, Wednesday 8th September 2021

Present: Mr G Cox, Mrs J Holmes, Mr R Goodliffe (Chairman), M/s B Goodrum, Mr W Goreham; in attendance [pt-time] Cllr J Toye (NNDC), Cllr S Penfold (NCC)

1. Mr Rob Goodliffe welcomed all present; apologies for absence were accepted from Mr A Witham, Mr D Witham. The talk from Emily Long [National Trust] on the Riverlands Project had been cancelled at short notice.
2. Declarations of interest – none
3. The Council approved minutes the of the Parish Council Meeting held on July 14th 2021, proposer WG, all agreed, and signed.

*The Chairman adjourned the meeting to hear from the principal authority members and Cllr JT (NNDC) outlined current issues resulting from high visitor numbers and confirmed the temporary allowance of development would be reduced from 56 to 28 days. Cllr SP (NCC) introduced himself and talked about current issues at NCC including the NDR. The meeting resumed.*

#### 4. Matters arising

- 4.1 Highways updates; road repairs had been undertaken on The Street and Chapel Road; a site meeting on Eagle Road had been arranged for 10/9 - WG, BG attending.
- 4.2 Village Information booklet – this had now been printed and distributed to the village. The Chairman thanked WG for his hard work to achieve this.
- 4.3 Speeding traffic – this would be monitored and the Clerk had asked the school to alert parents to concerns around the start and end of day. Further discussion took place and the Council would need to explore any schemes which would help with their overall aim to reduce traffic speeds in the village.

#### 5. Planning

- 5.1 Erpingham House, COU 1<sup>st</sup> floor flat to holiday accomod. (21/2116) – the Council had no objection
- 5.2 Erpingham House, int/ext alterations, 1<sup>st</sup> floor flat to holiday accomod. (21/2117) – the Council had no objection
- 5.3 Telecoms mast (off The Street) – the Council had been advised of the plan but no further information was to hand.

#### 6. Finance:

6.1 Finance report – the lottery funding (£10,000) had been paid to the Council; the Clerk and Chairman would progress the Section 106 monies expected (£2000). A grant to refurbish the MUGA had been awarded to the Council and members would ensure that the Council made up the shortfall by waiving the annual support cost provide to the Council from the MUGA committee. The Clerk and WG would confirm the details for formal approval at the next meeting.

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6.2 To agree the purchase for seating at the MUGA area – the Council debated the issues around this and supported the plan, subject to resolution of details which should be discussed with the Village Hall committee. Location between the MUGA and V Hall was favoured; some base structure should be there to allow security and reduce inconvenience for grass cutting. Products that are low-maintenance were favoured. The Clerk was asked to share the views of the Council with the Village Hall cttee and arrange a site meeting if necessary, bringing any conclusion to the next meeting for a decision.

6.3 The Council approved en bloc the following payments, proposer JH, all agreed:

- E.ON, electricity	£17.74	(cheque 0643) *
- NNDC, dog bin collections	£592.80	(0644) *
- Play area/MUGA inspection	£78.00	(0645) *
- NNDC, info leaflet printing	£132.51	(0646) *
- Erpingham PCC, grant	£100.00	(0647)
- Calthorpe Churchyard a/c, grant	£100.00	(0648)
- Clerk's expenses (Mar-Aug)	£341.31	(0649)
- Clerk's salary payslips [Jul, Aug]	£279.78, £279.98	SO's

The cheques were signed. (\* signed outside the meeting)

## 7. Review of the Play Area

7.1 Members' reports – the Council noted that the annual safety inspection found only minor faults; BG and the Clerk had arranged for a repair to the gate.

7.2 Future plans/funding/agreement on any purchases – RG outlined the position so far and awaited final costs etc. He would liaise with members when these were available and advise the Clerk so as to allow orders to be placed and the project progressed.

## 8. Reports

### 8.1 Members' Reports –

WG alerted the Council to the need to replace the defibrillator battery (cost £282).

BG mentioned visibility issues on the The Street towards the A140, which JH agreed with.

GC raised the issue of the restricted area adjacent to the Village Hall car park.

8.2 Clerk's Report – the Clerk had given the Council's details to Norfolk ALC to enable a presentation to be made at a future meeting to reflect community involvement during the pandemic in 2020.

With no other business the meeting closed at 20.45.

Signed .....

Chairman

Date..... 2021