

# ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH  
Telephone: 01263 834551 E-mail: erpwcalpc@btinternet.com

## Minutes of the Ordinary Meeting of Council, Wednesday 10th November 2021

Present: Mr G Cox, Mrs J Holmes, Mr R Goodliffe (Chairman), Mr W Goreham, Mr A Witham, Mr D Witham and nine members of the public.

1. Mr Rob Goodliffe welcomed all present; apologies for absence were accepted from M/s B Goodrum and Cllr S Penfold (NCC)
2. Declarations of interest - none
3. The Council approved minutes the of the Parish Council Meeting held on Sept. 8th 2021, proposer WG all agreed, and signed.
4. Matters arising
  - 4.1 Highways; Eagle Road - Council members and the Clerk had met on site with NCC and resurfacing had been completed. It is not thought that the 'priority' alignment would be varied.
  - 4.2 Village Hall/MUGA seating – the Village Hall Cttee were broadly in agreement and asked that the seats be located more towards the Bowls Club; the Council asked GC to present quotes for seats and base for the Council to consider.
  - 4.3 Community involvement plaque presentation - the Clerk read an update and had received the plaque which DW would display on the village sign.

*The meeting was adjourned for public participation and Alby w/Thwaite pc asked that both councils work together to oppose the antenna tower by Thwaite Common. Both councils have opposed the application and agreed to make representation at the Planning Committee. AwT pc also offered to make a contribution to the Norman Smith memorial seat proposed for the play area. A general discussion about the antennas was held; then the Council was asked to consider a novel plastic recycling initiative. The meeting resumed.*

5. Planning
  - 5.1 Erpingham House, Internal/external alterations (21/2555) – no objection.
  - 5.2 Cornerstone/Clarke Telecom, antennas (N of The Street) (21/2483) – the Council had objected due to best practice of community consultation being ignored.  
*(post meeting note – the application has now been withdrawn)*
  - 5.3 Land E of Village Hall, COU agric to dog walk, car park (21/2713) – the Council had objected re car parking/access/waste provision.
6. Finance
  - 6.1 Finance report – In his report the Clerk advised that the second half precept had been received (£5600) and he had authorised a temporary repair to the play area gate; he was in contact with NNDC over the Section 106 grant where further input was required. The Council had received £4128 from the Community Foundation, allocated to the MUGA lighting refurbishment. Requests had been received from NNCT and Erpingham PCC for grants, which would be an agenda item in January. A donation of £300 towards the Norman Smith memorial seat had been promised. The Council's bank branch is to close in Aylsham.

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6.2 To review the current year budget and proposed budget for 2022-2023 – an update had been circulated to members and the Council adopted the latest budget, proposer AW, all agreed.

6.3 To agree the parish precept for 2022-2023 – the Council decided to set the precept at £11,760 for 2022-2023, proposer GC, all agreed.

6.4 The Council approved en bloc the following payments, proposer WG, all agreed:

- E.ON, electricity	£20.38	(cheque 0650)*
- M Ottley, gate repair	£20.00	(0651)*
- K Richardson, grass cutting	£480.00	(0652)*
- Community Heartbeat, defib battery	£282.00	(0653)*
- HMRC paye	£209.80	(0654)*
- E.ON, electricity	£5.34	(0655)*
- Clerk's salary payslips [Sep, Oct]	£279.78, £279.78	SO's

\* Cheques signed outside meeting

## 7. Review of the Play Area:

7.1 A refurbishment report, including schedule of works, costs and those actioning works had been presented and this was adopted by the Council, proposer WG, all agreed; the document was signed off by participants.

7.2 To confirm purchases for surfacing, fencing/gate/seat; the Council decided to place orders for Ecochipping (£11992 + vat), two benches, (approx. £1000), geotextile liner (£750 + vat approx.) sundry building materials (£100 + vat approx.), and fence replacement (within budget) would be placed, proposer RG, all agreed. Quotes for the new fencing/gates were awaited.

## 8. Reports

8.1 To receive a report on a proposed path to link Eagle Road and The Street (BG/Clerk) – BG and the Clerk had met with NNDC on site and whilst the offer of a licence for the Parish Council to provide a path was proposed it is likely that the route will be made available by NNDC and the upper end grass cut to allow the footway. The direct route through the trees would be allowed and NNDC are to undertake a tree survey.

8.2 Members' Reports –

AW expressed his concern for the hedge between the football goal and car park

JH gave details of the late postman's funeral

GC raised road drainage near Blacksmith's lane; he would give details to the Clerk

WG told members about the MUGA's new storage and sponsors; he would attend the next SNAP shorty and expected the SAM2 back in the village soon.

8.3 Clerk's Report – he reminded the Council that the Queen's Jubilee was next June.

With no other business the meeting closed at 21.00.

Signed .....

Chairman

Date..... 2021