

# ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH  
Telephone: 01263 834551 E-mail: erpwcalpc@btinternet.com

## Minutes of the Ordinary Meeting of Council, Wednesday 12th January 2022

Present: Mrs J Holmes, Mr R Goodliffe (Chairman), Mr W Goreham, Mr A Witham, Mr D Witham; in attendance Cllr S Penfold (NCC), Cllr J Toye (NNDC)

1. Mr Rob Goodliffe welcomed all present; apologies for absence were accepted from Mr G Cox

*The Chairman welcomed Mr Thomas Courtauld DL who presented Calthorpe village. with its plaque commemorating all their efforts to support their community during 2020 and onwards.*

### 2.Declarations of interest - none

- 3.The Council approved minutes of the Parish Council Meeting held on November 10th 2021, proposer JH all agreed, and signed.

### 4.Matters arising

- 4.1 Highways; the Clerk had requested a drain clean on The Street following a request from a parishioner. NCC had advised that the problem had not yet met their threshold for action.
- 4.2 Village Hall/MUGA seating – the Council would liaise with the Village Hall committee over the final location, (GC/AW) and quotes would be presented to the Council for a decision.
- 4.3 Queen's Jubilee – the Clerk had indicated to Heather Butcher that the Parish Council would be ready to support any initiatives. Members were keen that the whole village be involved.

### 5.Planning

- 5.1 The Grange, Scarrowbeck, COU, outbuildings (21/3015) – the Council has no objection
- 5.2 Cornerstone/Clarke Telecom, mast (N of The Street) (21/2483) – application withdrawn
- 5.3 Rectory Farm, Aldboro' Rd, Livestock Unit – reconsult (20/0578) – the Council objects to the application since their original reservations have not been addressed (run-off, waste, noise, traffic)
- 5.4 Eagle House, Eagle Road conversion of outbuilding to single dwelling (21/3313) – the Council has no objection
- 5.5 Planning information – NNDC had advised a new portal for use in notifying enforcement issues; also, Local Plan consultation commences again this month

*The meeting was adjourned for reports from Cllr S Penfold (NCC), Cllr J Toye (NNDC). Cllr JT gave an update on the Local Plan timetable, the NNDC budget, Transport East consultation and a change in leadership at NNDC. .*

*Cllr SP also gave the budget update for NCC indicating cuts in services would be expected. He gave the current Norfolk view on Covid and later heard that Eagle Road priority was still an issue.*

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## 6. Finance:

6.1 Finance report – the Clerk advised that NNDC had been notified of the Council's precept for next year and that they had forwarded the Section 106 payment of £2120.51; E.ON had agreed to revert to quarterly billing for electricity. He asked for a new bank signatory which was agreed.

6.2 To review the current year grants – a briefing note had been issued and the Council decided to award grants:

Erpingham PCC	£100	Calthorpe Church	£100	NNCT	£75	CAB	£75
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6.3 The Council approved en bloc the following payments:

- E.ON, electricity	£18.02	(cheque 0656) *
- Eco Chippings, play surface	£14391.00	(0657) *
- HMRC paye	£210.00	(0658)
- SLCC subscription	£98.00	(0659)
- Information Commissioner	£40.00	(0660)
- Clerk's salary payslips [Nov, Dec]	£279.78, £279.78	SO's

The cheques were signed (\* signed outside the meeting)

## 7. Review of the Play Area:

7.1 Refurbishment - the timetable was reviewed, along with the need to isolate the area during the works.

7.2 Further purchases – the Council reviewed three quotes for fencing and agreed to award the contract to Fast Fencing. The Clerk would liaise with RG about the new seat.

8. To consider co-option to fill the vacancy on the Council – with no demand for an election being made the Council are free to co-opt and members would consider anyone interested – the Clerk would post notices seeking candidates.

## 9. Reports

### 9.1 Members' Reports

DW advised that the Lord Lieutenant's award had been placed on the Village Hall;

WG advised that the Sam signs would be removed shortly, that he had circulated the latest SNAP information, including a high-viz police patrol. The MUGA lights were due for replacement in March and new goals had been purchased for the MUGA and the field.

JH reported the re-appearance of a pothole on The Street – the Clerk to advise NCC.

RG said that the Lord Lieutenant's award would be placed on the Village sign in Calthorpe.

9.2 Clerk's Report – the Clerk had written a letter to Barbara Goodrum thanking her for her strong contribution to the work of the Council. He had enlisted on a course in March as the Council's accounting and audit rules will be varied this year.

With no other business the meeting closed at 21.00. The next meeting is on March 9<sup>th</sup> 2022.

Signed .....

Chairman Date..... 2021