

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

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Minutes of the Ordinary Meeting of Council, Wednesday 9th March 2022

Present: Mr G Cox, Mr R Goodliffe (Chairman), Mr W Goreham, Mr A Witham, Mr D Witham; in attendance (part-time) Cllr S Penfold (NCC) and one member of the public

1. Mr Rob Goodliffe welcomed all present; apologies for absence were accepted from Cllr J Toye (NNDC)
2. Declarations of interest - none
3. The Council approved minutes of the Ordinary Parish Council Meeting held on January 12th 2022, proposer WG all agreed, and signed.
4. Matters arising
 - 4.1 Highways updates – the pothole on The Street had been filled, and the sign restoration at Calthorpe was in progress.
 - 4.2 Village Hall/MUGA seating – GC gave an update on the proposed location and there was further input from the Village Hall Cttee.
 - 4.3 Queen's Jubilee 2022 – AW briefed the Council about a number of initiatives planned, including refurbishment of the Erpingham sign. The Clerk would allow for Parish Council support in the Council's budget.

The meeting was adjourned to hear from Cllr Penfold who gave an update from NCC, about County response to the Ukraine war, covering social, humanitarian and economic aspects. He gave likely Council Tax increases for April 2022., and an update on the NDR. The meeting resumed.

5 Planning

- 5.1 Kingsbrook Cottage, The Street, 2-storey exten, porch (22/0161) – the Council has no objection

6. Finance

6.1 Finance report – the Clerk had received and rejected a payroll account, far in excess of the original quote; he is reviewing the provider and has a more reasonable quote for 2022-23, so will switch at the year end. He was arranging 50% contribution from Norman Smith's daughter towards the new seat for the play area. Signatory instructions had been forwarded to the bank. A pay award had been advised to the Council w.e.f. April 1st 2021; he asked the current bank signatories to sign bank letters making changes to the Clerk's pay Standing Order for back pay and next year. The Council's Certificate had been received from the Info Commissioner.

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6.2 The Council approved en bloc the following payments, proposer GC, all agreed:

- E.ON, electricity	£55.18	(cheque 0661) *
- Erpingham PCC	£100.00	(0662)
- Calthorpe Churchyard A/c	£100.00	(0663)
- CAB	£75.00	(0664)
- NN Community Transport	£75.00	(0665)
- Commun Heartbeat, electrodes	£98.40	(0666)
- Clerk's expenses (Sep-Feb)	£161.05	(0667)
- Fast Fencing, play area	£4104.00	(0668)
- Norfolk ALC, subscription	£191.16	(0669)
- Norfolk PTS, subscription	£117.60	(0670)
- Clerk's salary payslips [Jan, Feb]	£326.58, £285.18	SO's

The cheques were signed (* signed outside the meeting)

7. Review of the Play Area improvements

7.1 Refurbishment report – the Chairman gave an update on the progress which was substantial due to the support by so many volunteers, including AW for machinery and the Village Hall for refreshments.

7.2 Further purchases inc two seats – the Council reviewed two quotes for the seats and agreed to purchase them from *Streetmaster* at £903. The Clerk would also identify a suitable picnic seat and when the play area is ready would release a press statement.

8. To consider co-option to fill the vacancy on the Council – there being no applicants the item was deferred. The Clerk would contact the school and KIT.

9. Reports

9.1 Members' Reports –

WG update the Council on the defibrillator, SNAP, a police patrol (see noticeboard) and the SAM sign.

GC was concerned that a drain clearing on Thwaite Common had slipped through the net and the Clerk would contact the District Cllr.

DW asked about drainage on School Road which the Clerk would refer to NCC. He suggested the pond on The Street would be a suitable venture for the Pond restoration group.

9.2 Clerk's Report - The Clerk would attend training at the end of the month and again requested that he be able to carry over a week of leave to the next year. He advised the Council of a contact meeting to be arranged by NNDC.

10. Open meeting – the Village Hall Treasurer explained difficulties with their committee and sought a bookings secretary. With no other business the meeting closed at 21.00. The next meeting is on May 11th 2022 (the Annual Meeting of the Council) to be preceded by the Annual Parish Meeting at 7.00 pm.

Signed

Chairman

Date..... 2022