

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

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Minutes of the Ordinary Meeting of Council held on Monday 3rd October 2022

Present: Mr G Cox, Mr R Goodliffe (Chairman), Mr W Goreham, Mr S Seagrave, Mr A Witham, Mr D Witham; in attendance (part-time) Cllrs S Penfold (NCC).

The meeting commenced with a 1-minute silence in memory of Queen Elizabeth II

1. Mr Rob Goodliffe welcomed all present; apologies for absence were received from J Toye (NNDC), Ms B Goodrum.

2. Declarations of interest - none

3. The Council approved minutes of the Ordinary Meeting of the Council held on July 13th 2022, proposer AW all agreed, and signed.

4. Matters arising

4.1 Highways updates – nil further on School Road, The Street. A site meeting was held on 15/9 at Eagle Road and it was hoped that it would lead to a revised layout.

4.2 Village Hall/MUGA seating – installation being arranged by AW (est £600)

4.3 Pond project (The Street) – nil further, but grants may be available once cleared.

In a short adjournment Cllr Penfold gave an update on highways funding options; he also covered the N Walsham improvements, County being an 'investment zone', the NDR latest, and budget and borrowing issues facing NCC. The meeting resumed.

5. Planning

5.1 Erpingham House Farm, COU - agricultural to camping 20 + 2 pitches (22/1636) - the Council has no objection

6. Finance:

6.1 Report – the Norfolk Community Foundation application had been successful and £4600 (restricted funds) had been forwarded to the Council's bank for onward payment to eligible households. The updating of bank signatories is ongoing. The External Audit has been completed and the Notice of Completion displayed (notice boards, website). The second-half precept payment (£5580.00) had been received.

6.2 The Council considered support for the Village Hall committee in respect of their Jubilee expenditure and awarded £672.90, proposer GC, all agreed.

6.3 Norfolk Community Foundation Household Support Scheme. The exercise had been completed and 46 households were recipients of the NCC/NCF funds; the Council were agreed in their support of the scheme by facilitating the onward payment transmission of the NCC/NCF monies, proposer WG, all agreed.

6.4 The Council confirmed the onward transmission of NCC support funds to parish households, all agreed:

46 payments of £100.00

(cheques 0687 – 0708, 0179-0192, 0194 – 0203, 0206)

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6.5 The Council approved en bloc the following payments, proposer RG, all agreed:

- E. ON, electricity	£43.60	(cheque 0686) *
- Clerk's expenses (Mar – Sep 1)	£489.79	(0204) *
- PKF Littlejohn, audit fee	£240.00	(0205) *
- K Richardson, grass cutting	£189.00	(0709)
- HMRC, paye	£197.40	(letter to bank)
- Clerk's salary [Jul, Aug, Sep]	£289.18, £289.18, £289.18	SO's

The cheques/letter were signed (* signed outside the meeting)

7. Play Area

7.1 Health and Safety report - SS was recording regular inspections and had no issues.

7.2 Maintenance – minor repairs would be undertaken by councillors once replacement parts had been obtained – RG to pass quote/costs to the Clerk.

8. Council business

8.1 To consider co-option of a member to fill the vacancy on the Council – there being no demand for an election following the recent resignation the Council decided to co-opt Ms Barbara Goodrum to rejoin the Council, all agreed. The Clerk would arrange for Ms Goodrum to sign her Declaration of Acceptance and advise NNDC.

8.2 To consider any scheme for submission to the NCC Highways Parish Partnership scheme – RG outlined plans to restore the path (est £1000) at the end of Lowlands across the Bure, but it was agreed that the Parish Council would alone cover the landowners costs to make the route passable, with a new gate.

8.3 Resolution to sign up to the Civility and Respect Pledge – this had been circulated to members and the Council agreed to sign up to the pledge, proposer SS, all agreed. recording their status as against the benchmarks identified.

8.4 'Winter' initiatives – AW advised the Council that the PCC was starting a foodbank project, which the Council agreed to support with £100 initially, for review at the next meeting.

9. Reports

9.1 Members' Reports – AW asked that the pc provide a wreath at Remembrance Sunday; also that School Road was improved after pond clearance. WG was reviewing the SAM locations and would attend the net SNAP meeting; he added that the MUGA had received publicity from the new lights. RG would attend the next Village Hall committee meeting.

9.2 Clerk's Report – the District Councillor's meeting on 20/9 was attended by WG and the 0043Clerk. The Clerk gave his holiday dates and reminded members about training opportunities he had sent them.

With no other business the meeting closed at 21.15. The next meeting is on November 9th 2022 at 7.30 pm.

Signed

Chairman

Date..... November 2022