

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

Telephone: 01263 834551

E-mail: erpwcalpc@btinternet.com

Minutes of the Ordinary Meeting of Council held on Wednesday 9th November 2022

Present: Mr G Cox, Mr R Goodliffe (Chairman), M/s B Goodrum, Mr W Goreham, Mr S Seagrave, Mr A Witham; in attendance - Cllr S Penfold (NCC) (part-time), Cllr J Toye (NNDC). and six members of the public

1. Mr Rob Goodliffe welcomed all present.
 2. Declarations of interest - none
 3. The Council approved minutes of the Ordinary Meeting of the Council held on October 3rd 2022, proposer WG all agreed, and signed.
 4. Matters arising
 - 4.1 Highways updates; School Road, The Street works completed;, Eagle Road – further site meeting 13/11 at 10.am (WG + Clerk attending).
 - 4.2 Village Hall/MUGA seating – AW dealing with the installation arrangements.
 - 4.3 Pond project update – nil further
 5. Planning - no business
 6. Finance:
 - 6.1 Report – bank signatories had not been progressed as the bank had asked for further information, including a re-statement of the Authorised Signatories, and other information. The members concerned will need to represent their personal information/id at a bank branch. A Remembrance wreath had been acquired from the Royal British Legion the Council agreed to make a donation of £50. The electricity charges at the MUGA will enjoy a small reduction in rate as a result of the Energy Relief Scheme. The January agenda will include an item on grants for local groups. The Council had been notified about changes to the Clerk's remuneration. (part 2 business)
 - 6.2 To review the current year budget and proposed budget for 2023-2024 – this had been circulated to members and this was discussed, with the Council increasing next year's play area budget to reflect maintenance issues. The budget was agreed.
 - 6.3 To agree the parish precept for 2022-2023 – the Council reflected on the current economic situation and agreed to set an unchanged precept of £11760 for 2023-24, proposer GC.
 - 6.4 The Council approved en bloc the following payments, proposer SS, all agreed:

- Erpingham Village Hall, Jubilee grant	£672.90	(cheque 0710)
- Play Inspection Co, annual inspection	£83.94	(0711)
- Playdale, play area equipment	£739.88	(0712)
- Royal British Legion donation	£50.00	(0713)
- Clerk's salary [Oct]	£289.18	SO
- The cheques were signed.

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

Telephone: 01263 834551

E-mail: erpwalpc@btinternet.com

9/11/22

page 2

7. Play Area

7.1 Health and Safety report/annual inspection - the Annual Inspection report had been circulated to members and all equipment items were rated as LOW or VERY LOW risk; the surfacing was rated MODERATE but the Council felt the recent refurbishment provided a surface that was considerably safer than previously. SS would review items in the play area in light of the report.

8. Council business

8.1 To consider any further support for the "winter" initiatives (inc PCC) – AW briefed the Council on the progress of the proposed foodbank and the Council heard that the Village Hall was applying for a grant to support a warm hub there, recognising the need to liaise with other villages (Aldborough, Hanworth) who were planning similar facilities.

9. Reports

9.1 Members' Reports –

BG advised that the Weavers Way was unpassable (Vicarage) and the permitted path from Eagle Road to the Villager Hall was not maintained; also waste disposed at rear of Jubilee Close. NCC/NNDC councillors agreed to check on these items.

WG reported on the SAM sign, his SNAP meeting and the satisfactory new MUGA lights.

RG reported on his attendance at the Village Hall committee and had agreed to liaise re clarifying responsibilities.

9.2 Clerk's Report – no report

10. Open meeting – Cllr JT described his traffic survey on Eagle Lane and residents there explained their safety concerns as traffic volumes had increased. The matter would be passed to NCC and Cllr SP outlined their role and his local budget which could be utilised. The Council would monitor progress.

PART 2

The Council considered the recent pay award to Clerks and agreed to vary its implementation by raising the Clerk's salary level to spine point 17 with effect from April 1st 2022. In addition the Council agreed that the monthly office allowance paid would be increased to £60 per month w.e.f. 1/11/22. Both items proposed by RG, all agreed.

The Clerk would advise the payroll provider and prepare amendments to the bank instructions/arrange back pay for signature.

With no other business the meeting closed at 21.10. The next meeting is on January 11th 2023 at 7.30 pm.

Signed

Chairman

Date..... January 2023