

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH
Telephone: 01263 834551 E-mail: erpwcalpc@btinternet.com

Minutes of the Ordinary Meeting of Council held on Wednesday 8th March 2023

Present: Mr G Cox, Mr R Goodliffe (Chairman), Mr W Goreham, Ms B Goodrum, Mr A Witham;
in attendance - Cllr J Toye (NNDC) - (part-time) and three members of the public.

1. Mr Rob Goodliffe welcomed all present; apologies were accepted from Mr S Seagrave, Mr D Witham and Cllr S Penfold (NCC).
2. Declarations of interest - none
3. The Council approved minutes of the Ordinary Meeting of the Council held on January 11th 2023, proposer AW all agreed, and signed.
4. Matters arising
 - 4.1 Highways – Eagle Road – NCC continues to consider any improvements; previous requests, incl potholes at other locations were with NCC.
 - 4.2 Village Hall/MUGA seating – this had now been completed, with many thanks to the efforts of Cllr A Witham. Materials costs were estimated at c£750.
 - 4.3 Pond project update – the Clerk had been in contact with the Norfolk Ponds Group and submitted a photo; they have viewed the site prior to giving their response.
 - 4.4 Paths - Eagle Rd to recreation ground – this was at the pricing stage with NNDC. The Council would await funding options.
 - 4.5 Parish Council – Village Hall Committee liaison – a Note of Understanding was at the draft stage.
 - 4.6 Coronation – village organisations were considering their plans and the Council was minded to support them.
5. Planning
 - 5.1 Land N of Manor Farm, The Street, telecoms mast (22/2650) – the Council reviewed recent developments and discussions; the Clerk was asked to invite the applicant to 'pause' the application so they could attend a Parish Council meeting.
6. Finance
 - 6.1 Report – the MUGA contribution had been received; Income item £814.00. E.ON had asked for an outstanding account from 2022 to be paid – upon investigation it had not submitted an account for August, September (anticipated bill is £28.49). However, since this arose the Council has received a Credit Note from E.ON for £150 as an Alternative Fuel Payment Grant. This will provide a reduction for the next contribution from the MUGA group. E.ON also are demanding payment of an account for which they have already banked the Council's cheque. The Bank has confirmed that their own enquiries and our submissions required last year have now been completed. Bank letters are required to ensure payments tally with payroll advice.

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6.2 The Council approved en bloc the following payments, proposer BG, all agreed:

- E.ON, electricity	£87.26	(cheque 0717) *
- Erpingham PCC	£200.00	(0718)
- Calthorpe Churchyard Account,	£200.00	(0719)
- Keeping-in-Touch	£100.00	(0720)
- NN Community Transport	£100.00	(0721)
- Norfolk CAB	£100.00	(0722)
- Clerk's expenses [Sep-Feb]	£227.74	(0723)
- Norfolk PTS, subscription	£117.50	(0724)
- K Richardson, grass cutting (2022)	£126.00	(0725)
- Clerk's salary [Jan, Feb]	[£343.30, £343.50]	SO's
- Bank instructions for Clerk's salary		(letters)

The cheques/letters were signed. (* signed outside the meeting).

7. Play Area

7.1 Health and Safety report – no issues advised.

7.2 Other pending issues – SS had advised that repairs were in hand and some additional sundries would be required to complete the work.

In a brief adjournment Cllr J Toye referred to the footpath (Eagle Road to Village Hall) project and outlined funding sources. For NNDC he reported on tree planting, a solar park at The Reef, the imminent completion of North Walsham's centre and battery disposal changes. The meeting resumed.

8. Reports

8.1 Members' Reports –

AW asked about fly-tipping on the recreation ground.

AW was concerned that a ditch was blocked on the Common.

BG asked the Clerk to contact NCC about Weavers Way conditions (near Rectory).

WG had attended the District Councillor's ward meeting and heard about the upgrade to the Planning Portal (NNDC); the Sam signs are to resume rotation with other villages.

RG advised that the proposed bus shelter was in hand.

8.2 Clerk's Report –the Clerk reminded all present that the link to the Local Council Election (May 4th) information was on the Council website; also that any applicants must use the appropriate application forms and submit them, within the timetable, in person to NNDC, for which an appointment is required.

The First (Annual) Meeting the Council would be held on May 10th or 17th 2023 depending upon whether the Parish Council election is contested. He gave his holiday dates.

With no other business the meeting closed at 20.45.

Signed Chairman May 2023