

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

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Minutes of the Ordinary Meeting of Council held on Wednesday 12th July 2023

Present: Mr G Carr, Mr G Cox (Chairman), Mr W Goreham, Mr S Green, Mr R Reeve, Mr A Witham; in attendance – Cllr J Toye (NNDC) - (part-time)

1. Gerry Cox in the chair welcomed all present; apologies were accepted from Mr R Goodliffe and Cllr S Penfold (NCC)
2. Declarations of interest - none
3. The Council approved minutes of the First Meeting of the Council held on June 19th 2023, proposer SG all agreed, and signed.

The meeting was adjourned to hear from Cllr J Toye (NNDC) who updated the Council on refuse collections, the new 'Investing in North Norfolk' website. He was asked about applications for dog-walking fields (change of use) and discussion continued regarding highways issues in Eagle Road. He gave an update on the telecoms mast application. The meeting resumed.

4. Matters arising
 - 4.1 Highways matters – the overgrowing hedge in School Road had been referred to NCC who would monitor the situation as it does not yet meet their intervention criteria; NCC had advised that the 'partnership' scheme would operate again in the year 2024-2025, with a closing date of Dec 8th 2023. The Clerk would write to the Head of Transportation at NCC to express the concern of the Council regarding the unsatisfactory 'priority' in Eagle Road.
 - 4.2 Paths - Eagle Rd to recreation ground – this was being re-priced by NNDC, and dog bins were suggested.
 - path on the Ingworth boundary -the Clerk had asked NCC to investigate the re-routing and non maintenance; a response is awaited.
5. Planning
 - 5.1 Land N of Manor Farm, The Street, telecoms mast (22/2650) – this is due to go to a future Planning Committee at NNDC.
6. Finance
 - 6.1 Report – the Clerk reported that the AGAR return had been submitted in time to the external auditor; the Council agreed that SG would become the third bank signatory, which the Clerk would action with the bank. Payee's address for any invoice is always required by the Council. The Council's insurance has been renewed.

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6.2 The Council approved en bloc the following payments, proposer GCa, all agreed:

- Erpingham Village Hall, grant balance	£120.00	(cheque 0735)
- HMRC, paye	£238.00	letter
- Norfolk ALC, website fee 2023	£70.00	(0736)
- Norfolk PTS, training fee	£48.00	(0207)
- K Richardson, grass cutting	£325.00	(0208)
- Clerk's salary [Jun]	£343.30	SO

The cheques/letter were signed.

7. Co-option to fill the vacancy on the Council - the Council had received one application and after discussion the Council co-opted Mr Richard Reeve, proposed GCa, all agreed. Mr Reeve signed his Declaration of Acceptance and joined the Council. The Clerk would advise NNDC.

8. Play Area

8.1 Health and Safety report – there were no issues and the handing over of records was in hand with RG for GCa so weekly checks can resume.

8.2 Other pending issues - none

9. Reports

9.1 Members' Reports

AW raised the issue of fly-tipping on the recreation ground - the Clerk would liaise with the Village Hall Secretary.

SG proposed a bike rack could be placed beside the bus stop on the A140.

WG gave an up-date on SNAP, the SAM sign and defibrillator. He advised about the 'Military Heroes' display in the Village Hall on July 22nd.

9.2 Clerk's Report – the Clerk advised that training was available for all members; he had ascertained that the Village Hall is available again for Parish Council meetings; as this is the advised option, the Council agreed to meet at the Village Hall in future, with The Spredaeagle as 'reserve'; the Clerk would arrange. There is a Norfolk PTS Councillor Drop-in on: Friday 14 July from 10-11.30 am online. The next meeting is scheduled for Wednesday 13th September 2023.

With no other business the meeting closed at 21.00.

Signed Chairman September 2023