

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

Telephone: 01263 834551

E-mail: erpwalpc@btinternet.com

Minutes of the Ordinary Meeting of the Council

held on Wednesday 13th September 2023

Present: Mr Glen Carr, Mr Gerry Cox, (Chairman), Mr Bill Goreham, Mr Stephen Green, Mr Richard Reeve, Mr Alan Witham; in attendance – Cllr S Penfold (NCC) /(part-time) and one member of the public.

1. In the chair Mr G Cox welcomed all present; apologies were accepted from Mr R Goodliffe and Cllr J Toye (NNDC),
2. Declarations of interest - none
3. The Council approved minutes of the Ordinary Meeting of the Council held on July 12th 2023, proposer SG all agreed, and signed.
4. Matters arising
 - 4.1 Highways matters – update (Eagle Road – item 7.2); nil further
 - 4.2 Paths – (Eagle Road to Village Hall) – this was being repriced and NNDC had an issue with a fallen tree, which the Village Hall Committee has been advised about. The Clerk would revert to NNDC, as the location was questioned.
5. Planning
 - 5.1 2 Ives Way, s/s extension, (23/1444) – the Council had no objection
 - 5.2 13 John Franklin Way, 2/s rear extension, s/s side extension (23/1712) – the Council had no objection
 - 5.3 Erpingham Primary Sch, remove portakabin, site log cabin (23/1928) – the Council had no objection
6. Finance
 - 6.1 Report – the bank signatory change had now been confirmed by the bank; the Clerk had been notified by E.ON of a price change so had placed the supply on a 2-year agreement which reduces the annual amount by around £100 compared to extending the present variable rate. The external audit had now been completed; the Clerk would place the Completion Certificate on noticeboards and the website.
 - 6.2 The Council approved en bloc the following payments, proposer GCa, all agreed:

- Clerk's expenses [Mar-Aug]	£422.43	(cheque 0209)
- K Richardson, grass cutting	£195.00	(0210)
- E.ON, electricity	£67.26	(0211)
- PKF Littlejohn, audit fee	£252.00	(0212)
- Clerk's salary [Jul, Aug]	£343.50, £343.30	SO's

The cheques were signed. The Clerk would review the grass contract pricing.

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7. Council business

7.1 To consider 'green' initiatives which are community amenities - the possibility of a bicycle rack at the bus stop on the A140 (southbound) was raised and the Council, being minded to enable the scheme, asked SG to progress the proposal and revert to the Council.

7.2 To consider any further response to NCC re Eagle Road – the reply from NCC had been circulated to members and the Council discussed the issue, the verge cutting still being unsatisfactory. Cllr SP (NCC) agreed to further the issue with the new NCC Director for Highways and WG would attend any meeting he was able to arrange. If no further progress was seen the Council would approach the MP.

The Council was adjourned for a brief talk from Cllr S Penfold (NCC) about activity at County level and a general discussion ensued. The meeting resumed.

8. Play Area

GCa was now checking the play area weekly and the Council expressed their thanks for this. He had identified small issues which members agreed to work to rectify. The logbook was initialled by the Chairman. The Clerk would check again with NNDC about the bin collections.

9. Reports

9.1 Members' Reports –

AW reported on the deteriorating condition of Thwaite Common; and he deplored the discharge of sewage into the Scarrow Beck. The Clerk would contact Cllr JT (NNDC).

WG updated the Council on the defibrillator, MUGA, SNAP, and the SAM signs returning.

GCo asked that the Clerk contact NCC about 'Diversion' signs at the A140

9.2 Clerk's Report – the Clerk had written to the licensees of the Spreadeagle to thank them for hosting the Parish Council meetings since the pandemic; he reminded members that training was always available at the Council's expense. The Clerk advised members that the MP was arranging a meeting to cover speeding traffic in villages on 29/9. The next Parish Council meeting is scheduled for Wednesday 8th November in the Village Hall.

10. Open meeting – from the floor the condition of Thwaite Common was revisited and with no other business the meeting closed at 21.45.

Signed Chairman November..... 2023