

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

Telephone: 01263 834551

E-mail: erpwcalpc@btinternet.com

Minutes of the Ordinary Meeting of the Council

held on Wednesday 8th November 2023

Present: Mr Gerry Cox (Chairman p/time), Mr Rob Goodliffe (Chairman p/time), Mr Bill Goreham, Mr Stephen Green, Mr Richard Reeve, Mr Alan Witham; in attendance – Cllr S Penfold (NCC), (part-time) and one member of the public

1. In the chair Mr R Goodliffe welcomed all present; apologies were accepted from Mr Glen Carr and Cllr J Toye (NNDC).
2. Declarations of interest - none
3. The Council approved minutes of the Ordinary Meeting of the Council held on September 13th 2023, proposer GCo all agreed, and signed.
4. Matters arising
 - 4.1 Highways matters – Eagle Road WG reported back on the site meeting with NCC and the actions agreed; the Council thanked AW for his work and awaited a response from NCC. The Clerk had reverted to GC about diversions signs.
 - 4.2 Paths – (Eagle Road to Village Hall) – further advice from NNDC is awaited.
 - 4.3 NNDC, waste/dog bins – following representation by the Clerk to NNDC this seem to be resolved and the bins are now collected regularly.
 - 4.4 Bus stop A140, cycle rack proposal – the Council were grateful to SG for his work on this and the Council would proceed with written permission, and quotes for the base and racks. The site grass cutting would be taken over by the Council.
5. Planning
 - 5.1 Field off Ingworth Rd, Banningham, COU agricultural to dog walking (23/1667) – the Council has no objection.
 - 5.2 13 John Franklin Way, two/s rear exten, s/s side exten (23/1712) – the application has been approved.
 - 5.3 2 Ives Way, Erpingham, s/s extension (23/1444) – the application has been approved.
 - 5.4 Erpingham School, log cabin replaces portacabin (23/1928) – the application has been approved.
6. Finance
 - 6.1 Report – the second-half precept had been received and a PAYE payment made. The Clerk had requested a quote for next year's grass cutting contract, and a query over electricity meter readings resolved. Advice about the 2023 Clerk's pay review had been received and the Council agreed to put this into effect, including back-pay. A wreath had been obtained for the Remembrance service. The Clerk reminded members that the January agenda will include an item on grants to village groups.

ERPINGHAM with CALTHORPE PARISH COUNCIL

Clerk to the Council: Martin K Campbell Well Cottage, High Street, Southrepps, Norwich, NR11 8AH

Telephone: 01263 834551

E-mail: erpwcalpc@btinternet.com

08/11/23

page 2

6.2 Review of budgets for 23-24 and proposals for 2024-2025 – the Clerk had circulated a summary of this and next year's budgets, which the Council reviewed and subject to changes to village support and play area allocations, this was agreed proposer WG.

6.3 To set the parish precept for 2024-2025 – the Council decided to set the precept next year at £12936, proposer WG, all agreed. The parish precept continues to be well under the national and NNDC average.

6.4 The Council approved en bloc the following payments, proposer WG, all agreed:

- K Richardson, grass cutting	£130.00	(cheque 0213) *
- E.ON, electricity	£8.08	(0214) *
- HMRC, paye	£238.00	letter *
- Play Inspection Co, annual report	£89.94	(0215)
- NNDC, bin collections charge	£873.60	(0216)
- NNDC, election 2023 charge	£48.97	(0217)
- Royal Brit Legion, wreath	£100.00	(0218)
- Clerk's back pay	£145.60	(0219)
- Clerk's salary [Sep, Oct]	£343.30, £343.50	SO's

The cheques and a bank instruction (standing order) were signed (* signed prior)

Rob Goodliffe left the meeting for family reasons and Gerry Cox took the chair.

7. Play Area

7.1 Health and Safety report/inspections update – the annual inspection report had been circulated to members and the Council agreed that RG, GCa, WG and AW would review the issues raised and plan for any upgrades needed.

8. Reports

8.1 Members' Reports

WG reported on the MUGA, SNAP, the defibrillator, the SAM signs and the Remembrance service.

AW revisited sewage discharges, and planning issues

RR reported flooding on the common and a pothole in Jubilee Close.

SG reported a broken inspection cover in The Street.

8.2 Clerk's Report – the District Council (planning) were preparing evening briefings on planning so any member interested should liaise with the Clerk to identify their preferred location. The Clerk would prepare requests for MUGA and the football club contributions and he advised that the next scheduled meeting would be on Wednesday 10th January 2024; he passed out a report from the District Councillor.

9. Open meeting – Village Hall matters were raised and the Council would consider these at the next meeting. With no other business Gerry Cox closed the meeting at 21.35.

Signed Chairman January..... 2024